



RESOLUTION

authorizing
a

MASTERS DEGREE PROGRAM
in
EDUCATIONAL LEADERSHIP
at

SAM SHARPE TEACHERS COLLEGE
IN JAMAICA

by

CENTRAL CONNECTICUT STATE UNIVERSITY

February 6, 1998

WHEREAS, Board Resolution #94-103 authorized any of the CSU System universities to establish credit or non-credit instructional programs at overseas sites operated in partnership with foreign institutions or individuals, and authorized the President of such university to enter into contracts with such foreign institutions or individuals to carry out these programs, and

WHEREAS, Board Resolution #94-103 further authorized the Chancellor to promulgate procedures for establishing and operating such overseas instructional programs, and

WHEREAS, The Chancellor subsequently, on December 2, 1994, circulated such procedures, which provide that in the case of proposals for credit programs, it is expected that once the CSU President has indicated a willingness to receive a formal proposal, the CSU System university will prepare its proposal and operate in compliance with CSU Board of Trustees policy established in the Attachment to BR# 94-103 and meet stated accreditation requirements, and

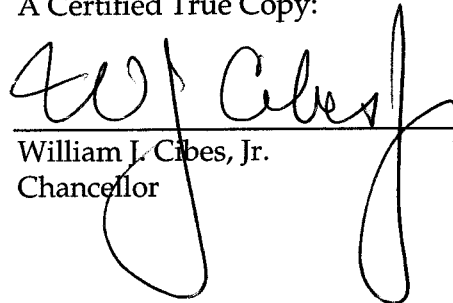
WHEREAS, Central Connecticut State University has developed a proposal for a contract with Sam Sharpe Teachers College In Jamaica to offer for faculty at teacher training institutions in Jamaica a Master's degree program in Educational Leadership, which is a currently authorized graduate degree program offered by Central Connecticut State University, on a one-time basis, during 1998 and 1999, and

WHEREAS, The Chancellor has reviewed this proposal and found that it complies with the procedures promulgated on December 2, 1994, therefore, be it

RESOLVED, That the contract for the operation of this Master's degree program in Educational Leadership to be offered on a one-time basis at an off-campus site with Sam Sharpe Teachers College in Jamaica be approved, and be it further

RESOLVED, That the President of Central Connecticut State University is authorized to enter into this agreement and shall annually report to the Board concerning the educational functioning and fiscal condition of this programs, as required by Board Resolution #94-103.

A Certified True Copy:



William J. Cibes, Jr.
Chancellor

P R O P O S A L

**Contractual Agreement Between
Sam Sharpe Teachers College
and
Central Connecticut State University**

Purpose

This Agreement is made between the Sam Sharpe Teachers College (Sam Sharpe) and Central Connecticut State University (CCSU) to offer course-work at Sam Sharpe, University of West Indies and CCSU which will lead to Masters degree for faculty members at Teacher College Institutions and national and local school officials in Jamaica.

Background

The nation of Jamaica has initiated a program to enhance the level and quality of education for its population. A major thrust of this initiative is to upgrade all teacher preparation programs from three year diploma granting institutions to four year, baccalaureate institutions. In order to achieve this goal, current faculty members who are in possession of Bachelor degrees will need to earn Masters degrees. Because of CCSU's long term relationship with Sam Sharpe, in the winter of 1997 Cecile Walden, principal of Sam Sharpe requested that CCSU offer a combination of off-site (Sam Sharpe) and on-campus (CCSU) graduate courses to faculty and other interested educational professionals needing to complete a Masters degrees.

Limitations

This contract represents a time-limited scope of work which will result in the completion of a Masters degree for faculty members in Jamaican teacher colleges and other educational professionals. This contract is not intended to offer joint off-site School of Education programs or to initiate continuous, long-term services to the Nation of Jamaica. Upon completion of the scope of work outlined in this contract, services will cease.

Responsibilities

Sam Sharpe Teachers College will identify specific faculty members and other local educational professionals who will participate in a Masters program offered by CCSU. Sam Sharpe will provide classroom space and financial assurances for all courses offered off-site.

CCSU will deliver credit-bearing, graduate courses. CCSU will retain control of the Masters offerings and ensure that all course work meets the same standards as maintained in Connecticut. CCSU will employ full-time, emeritus and adjunct faculty to teach the courses. Admissions decisions for matriculation will be made by CCSU in accordance with University standards.

CCSU will employ a part-time, off-site program coordinator who will act a liaison between CCSU and Jamaica.

Courses will be offered on a timeline agreed to by Sam Sharpe and CCSU. Twenty-one credits (7 courses) courses will be offered at the Jamaican site and nine credits (3 courses) will be taken on-campus at CCSU.

Proposed Plan of Study

Program requirements for a Masters in Educational Leadership will be followed. (Curriculum Strand)

Core Requirements (18 cr)

EDF 500
ED 511
EDL 513
ED 517
ED 540
ED 598
EDL 555

Concentration (6cr)

EDL 551
EDL 555

Electives (6 cr)

One course from the Reading Department (3 credits)

One course from the Counseling Department (3 credits)

Proposed Timeline

The overall program should be completed in two years. A tentative timeline is as follows:

Offered at Sam Sharpe

Early Spring 1998	3 credits	(EDL 513 - Supervision)
Late Spring 1998	3 credits	(EDF 500 - Contemporary Educational Issues)
Summer 1998	6 credits	(ED 517 - Evaluation, and Reading elective)
Fall 1998	3 credits	(ED 540 - Motivation)
Winter 1999	3 credits	(Counseling elective)
Spring 1999	3 credits	(EDL 511 - Curriculum Development)

Offered at Central Connecticut State University

Summer 1999	9 credits	(ED 598 - Research in Education EDL 551 - Curriculum Leadership EDL 555 - Leadership for Culturally Diverse Schools)
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(Financial costs for this semester will include: Tuition for 9 credits of study, room and board fees, plus air travel to the U.S. Students should be prepared to cover these expenses to complete their program).

Termination of the Agreement

Sam Sharpe and CCSU recognize that the Agreement may be unilaterally canceled by either party as follows:

1. Before Start-up. Sam Sharpe and CCSU will recruit individuals to attend the initial courses. If either party believes the response is insufficient to support the program, that party may send a written notice of cancellation of this Agreement prior to the offering of any courses.
2. After Start-up. After the start of the program, the parties recognize that the situation may change. At any time Sam Sharpe or CCSU may send a written notice of cancellation of this Agreement. If this occurs, both parties would work together to complete any obligations to each other and to enrolled participants. The program would close down in specific phases to ensure that Sam Sharpe and CCSU meet all responsibilities to students and each other.

Recruiting Efforts

With respect to recruiting, Sam Sharpe and CCSU agree to the following:

1. Success of the program requires the identification of a body of learners who have a desire to pursue masters level preparation in education. Recruiting efforts will seek these individuals. Candidates for academic credit will have an undergraduate degree and otherwise meet the admission's standards for the CCSU Graduate School program.
2. CCSU will hire one professional employee on-site in Jamaica. This individual will have a title chosen by CCSU and will report to CCSU. In this Agreement, this individual is called the Program Coordinator. The Program Coordinator will be housed in Jamaica and will have primary responsibility for recruiting and supporting students throughout the program.

Instructional Site

CCSU will offer courses in a location chosen and supported by Sam Sharpe. The furniture and equipment will be suitable for teaching.

Sam Sharpe will provide faculty members with office space including a desk, file cabinet with lock, personal computer and printer, and telephone. Copying, typing and other administrative support will be provided to support the teaching and research activities.

Sam Sharpe will pay CCSU a lump-sum fee of \$10,800 for each of seven courses. This fee will cover all CCSU's expenses associated with the full-time faculty and U.S. adjunct faculty who teach the course. The U.S. \$ 10,800 will be used to cover the following expenses:

1. CCSU pays full professors approximately U.S. \$3600 for a course. Fringe benefits add 25 percent to the number (U.S. \$900). The average faculty member costs \$4,500.
2. Travel to Sam Sharpe involves an estimated cost of U.S. \$600 round trip.
3. Faculty members traveling to Sam Sharpe will be supported with U.S. \$1,500 living expenses.
4. CCSU will pay the on-site program coordinator a stipend of U.S. \$1,000 per course.
5. In-direct expenses and overhead for CCSU will be U.S. \$3,200.
6. CCSU may hire non-U.S. faculty to teach credit courses. CCSU will pay such faculty members directly at a rate to be determined by the CCSU policy.

Payment Arrangements

Sixty days before the scheduled offering of a course, CCSU will submit an invoice to Sam Sharpe. During the 1998-1999 academic year, this invoice will be for \$10,800 per course.

Thirty days before the scheduled offering of a course, Sam Sharpe will decide whether the course has sufficient enrollments to be offered.

Fifteen days before the start date of a course, Sam Sharpe will forward a bank draft or wire for \$10,800 to the bank account of CCSU.

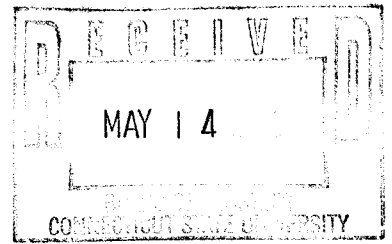


CENTRAL CONNECTICUT STATE UNIVERSITY

Founded 1849

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modification*

A: H. Lujan



Office of the President

May 7, 1998

Dr. Andrew G. DeRocco
Commissioner of Higher Education
61 Woodland Street
Hartford, CT 06105

Dear Andrew:

I would like to resubmit CCSU's request for authorization to offer on a one-time basis our previously approved M.S. in Educational Leadership at Sam Sharpe Teachers College in Jamaica. We seek approval for this change as a program modification.

This matter has previously been reviewed by your staff. As a result of their review, your staff raised questions about the provisions under which CCSU might discontinue the program in the event of inadequate enrollment midway through the project. They also raised questions about library support. We have attempted to address both concerns.

Need for the program in Jamaica arises because the education law of that nation has recently required their public school teachers to have a bachelor's degree and, in turn, required the faculty of teachers colleges to have a master's degree as a minimum qualification. We are attempting to help address the latter requirement in a manner which is within the economic capability of the Jamaican faculty members. Our proposal permits them to acquire most of the courses for the Masters in Educational Leadership on-site in Jamaica. They will have to spend one summer here on campus in New Britain where they will be required to complete three courses worth nine semester hours. This is seen as a very good opportunity by the Jamaicans, and preliminary indications are that there will be no problem with enrollments. Nevertheless, we have negotiated an "exit clause" as an addendum to our contract with Sam Sharpe Teachers College. Copies of the full contract and the addendum are enclosed.

With respect to library support, we have requested an analysis by the Director of the Burritt Library here at CCSU, Ms. Jeanne Sohn. Ms. Sohn's analysis is attached. Our faculty is confident that library support will be adequate, and it is their intention to plan in advance of their departure for Jamaica precisely what library resources will need to be mobilized for their particular courses.

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