

Connecticut State University System

Board of Trustees

BR#96-40



RESOLUTION

concerning

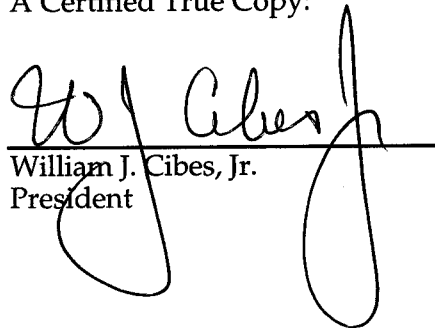
FY1996-97 TUITION AND FEES SCHEDULES FOR CONNECTICUT STATE UNIVERSITY STUDENTS TIER I & II

June 14, 1996

- WHEREAS, The Board of Trustees under its statutory authority - CGS 10a-99 - reviews and establishes fees annually for such purposes as the Board of Trustees deems necessary, and
- WHEREAS, The recommendations were developed through a process which involved discussions among university management, Board of Trustee staff and Trustees, and
- WHEREAS, In December, 1995, the Board of Trustees established tuition and fee planning guidelines which took into consideration several events potentially affecting the fiscal viability of the System and their impact upon the quality of university programmatic offerings as well as various other aspects of campus life, and
- WHEREAS, The Finance, Administration and Development Committee acknowledged the need to establish an Information Technology Fee to be used to enhance student learning through the expanded use of current computer hardware and software and the system's state-of-the-art telecommunication system, and
- WHEREAS, Management of our four universities and the System Office reviewed their academic and administrative plans for FY1996-97 and have developed expenditure plans that will enable them to execute their plans, and
- WHEREAS, Revenues projected at current rates are not sufficient to cover the universities' expenditure plans including inflationary increases, equipment and furniture replacement needs, and revenue shortfalls resulting from a general fund appropriation reduction in FY1995-96 and a potential appropriation reduction in FY1996-97, increases are therefore recommended in tuition, course fees, the university general fee, housing and food service fees, and that a new Information Technology fee be established, and
- WHEREAS, Fifteen (15) percent of tuition revenues are allocated to student financial aid to offset tuition and fees costs for our most needy students, and
- WHEREAS, The Board of Trustees is mandated by Section 10a-26 of the general statutes to prorate tuition of full-time students carrying less than 75% of full time load of courses, and

- WHEREAS, Goodwin, Loomis, and Britton, Inc., after review of the CSU Insurance Programs claim experience, notified CSU that no increase would be required for FY1996-97 for either the accident and sickness insurance fees, and
- WHEREAS, The mandatory sickness insurance fee may be waived if a full-time student provides a properly executed university waiver form which attests to the fact that the student has adequate sickness insurance coverage from an insurance carrier licensed to operate in the United States, with the identification of carrier and the policy number of the alternative insurance signed by the student or by a parent or legal guardian, if student is a minor, and
- WHEREAS, The United States Government has established standards for accident and sickness insurance protection for participants in the Exchange Visitors Program and international students on J-I visas, and
- WHEREAS, The Board of Trustees for the Connecticut State University system has authorized an insurance program for such individuals which complies with federal standards, and
- WHEREAS, The Board of Trustees has issued definitions of students for fee payment and enrollment reporting purposes in BR79-93, and
- WHEREAS, The Connecticut State University Director of Capital Budgeting has evaluated the Connecticut State University System debt service requirements for the self-supporting facilities program and has determined that a modest increase in the University Fee will be required to meet projected debt service needs, and
- WHEREAS, The Student Government Association (SGA) at Central Connecticut State University has requested an increase of \$4 in the Student Activity fee to fund expanded SGA programmatic activities, now therefore be it
- RESOLVED, That Board Resolution 94-102 - Tuition and Fee Rates for Connecticut State University Students Tier I and II be rescinded, and be it
- RESOLVED, That the charges in credit hour fees for the Educational Extension Program for the FY1996-97 academic year shall not exceed the maximum set on the attached schedules, and be it further
- RESOLVED, That the rates reflected on the attached schedules (1 - 9) are effective at each university as appropriate for FY1996-97.

A Certified True Copy:



William J. Cibes, Jr.
President

CENTRAL CONNECTICUT STATE UNIVERSITY

Full-Time Tuition, Extension Fee and Common Fee Schedule

FY 1996-97 Recommendations, FY 1995-96 Rates and Percentage Change FY 1995-96/FY 1996-97

Tuition 5%; Univ.Fee 3.6%; Gen.Fee 5.1%; Information Tech. Fee \$120; Ext. Fee 4.2%; Housing 5.5%; Food 3.65%;Reg. Fee Incr. \$3

	UNDERGRADUATE			GRADUATE		
	IN STATE	OUT OF STATE	NE REGIONAL	IN STATE	OUT OF STATE	NE REGIONAL
FY 1996-97 (Recommended)						
Tuition	\$2,012	\$6,510	\$3,018	\$2,504	\$6,980	\$3,756
University Fee	574	1,410	574	574	1,410	574
University General Fee	738	738	738	738	738	738
Information Technology Fee*	120	120	120	120	120	120
Student Activity Fee	98	98	98	60	60	60
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	\$3,827	\$9,161	\$4,833	\$4,281	\$9,593	\$5,533
Housing (Double)	\$2,884	\$2,884	\$2,884	\$2,884	\$2,884	\$2,884
Food Service	2,270	2,270	2,270	2,270	2,270	2,270
Residence Hall Social Fee	28	28	28	28	28	28
Total, Dormitory Student	\$9,009	\$14,343	\$10,015	\$9,463	\$14,775	\$10,715
Extension Fee (Per Credit Hour)	\$150	\$150	\$150	\$165	\$165	\$165
Registration Fee	41	41	41	44	44	44

* Information Technology Fee \$60/semester, \$120 for the academic year.

\$/% Change - Commuting Student	\$276 / 7.8%	\$518 / 6.0%	\$324 / 7.2%	\$296 / 7.4%	\$536 / 5.9%	\$356 / 6.9%
\$/% Change - Dorm Student	\$506 / 5.9%	\$748 / 5.5%	\$554 / 5.9%	\$526 / 5.9%	\$766 / 5.5%	\$586 / 5.8%
\$/% Change - Ext. (Per Credit Hr.)	\$6 / 4.2%	\$6 / 4.2%	\$6 / 4.2%	\$8 / 5.0%	\$8 / 5.0%	\$8 / 5.0%

FY 1995-96 (Current Rates)

Tuition	\$1,916	\$6,200	\$2,874	\$2,384	\$6,648	\$3,576
University Fee	554	1,362	554	554	1,362	554
University General Fee	702	702	702	702	702	702
Student Activity Fee	94	94	94	60	60	60
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	\$3,551	\$8,643	\$4,509	\$3,985	\$9,057	\$5,177
Housing Fee (Double)	\$2,734	\$2,734	\$2,734	\$2,734	\$2,734	\$2,734
Food Service	2,190	2,190	2,190	2,190	2,190	2,190
Residence Hall Social Fee	28	28	28	28	28	28
Total, Dormitory Student	\$8,503	\$13,595	\$9,461	\$8,937	\$14,009	\$10,129
Extension Fee (Per Credit Hour)	\$144	\$144	\$144	\$157	\$157	\$157
Registration Fee	38	38	38	41	41	41

CENTRAL CONNECTICUT STATE UNIVERSITY

FEE PROPOSALS FOR FY 1996-97

	Fiscal Year	
	1995-96	1996-97
Application Fee (one time)	\$20	\$40
Bad Check Penalty (per occurrence)	20	20
Late Fee (per occurrence)	25	25
Transcript Fee (per occurrence)	3	3
Accident and Sickness Insurance		
Part-time Students	436	436
International Students on J-1 Visas	455	455
Housing Cancellation Fee (per semester)	-	144/288 **
Applied Music Fee (max./sem.)		
Undergraduate (1/2 hr./1 hr. lesson)	150/200	300/400
Graduate (1/2 hr./1 hr. lesson)	200/250	300/400
Nautilus User Fee (per semester) *		
On-campus residents	30	30
Off-campus residents	30	30
Cooperative Education Fee (per semester)	200	200
Study Abroad Program Fee (per semester)		
Undergraduate	-	150
Graduate	-	150
Study Abroad Application Fee (per semester)		
Undergraduate	-	75
Graduate	-	75
Study Abroad Placement Fee (per semester)		
Undergraduate	-	75
Graduate	-	75
Graduate Continuing Enrollment Fee:		
Graduate Resident (per semester)	-	40
Graduate Nonresident (per semester)	-	40
Part-time Matriculating (per semester)	-	40
Graduate Re-entry Fee:		
Graduate Resident (per occurrence)	-	50
Graduate Nonresident (per occurrence)	-	50
Part-time (per occurrence)	-	50

* Central's Fitness Center Fee may be charged at rates up to \$30 per semester or \$50 per year.

** Fee will be 10% of housing charge if cancellation is 3-4 weeks prior to start of the semester ; 20% of housing charge 1-2 weeks prior to start of the semester (example is based on double room)

EASTERN CONNECTICUT STATE UNIVERSITY

Full-Time Tuition, Extension Fee and Common Fee Schedule

FY 1996-97 Recommendations, FY 1995-96 Rates and Percentage Change FY 1995-96/FY 1996-97

Tuition 5%; Univ.Fee 3.6%; Gen.Fee 7.6%; Information Tech. Fee \$120; Ext. Fee 5%; Housing 6%; Food 6%; Reg. Fee Incr. \$4.50

	UNDERGRADUATE			GRADUATE		
	IN STATE	OUT OF STATE	NE REGIONAL	IN STATE	OUT OF STATE	NE REGIONAL
	FY 1996-97 (Recommended)					
Tuition	\$2,012	\$6,510	\$3,018	\$2,504	\$6,980	\$3,756
University Fee	574	1,410	574	574	1,410	574
University General Fee	680	680	680	680	680	680
Information Technology Fee*	120	120	120	120	120	120
Student Activity Fee	100	100	100	100	100	100
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	<u>\$3,771</u>	<u>\$9,105</u>	<u>\$4,777</u>	<u>\$4,263</u>	<u>\$9,575</u>	<u>\$5,515</u>
Housing (Double)	\$2,682	\$2,682	\$2,682	\$2,682	\$2,682	\$2,682
Food Service	2,074	2,074	2,074	2,074	2,074	2,074
Residence Hall Social Fee	5	5	5	5	5	5
Total, Dormitory Student	<u>\$8,532</u>	<u>\$13,866</u>	<u>\$9,538</u>	<u>\$9,024</u>	<u>\$14,336</u>	<u>\$10,276</u>
Extension Fee (Per Credit Hour)	\$142	\$142	\$142	\$147	\$147	\$147
Registration Fee	17	17	17	17	17	17

* Information Technology Fee \$60/semester, \$120 for the academic year.

\$/% Change - Commuting Student	\$284 /	8.1%	\$526 /	6.1%	\$332 /	7.5%	\$308 /	7.8%	\$548 /	6.1%	\$368 /	7.1%
\$/% Change - Dorm Student	\$554 /	6.9%	\$796 /	6.1%	\$602 /	6.7%	\$578 /	6.8%	\$818 /	6.1%	\$638 /	6.6%
\$/% Change - Ext. (Per Credit Hr.)	\$7 /	5.2%	\$7 /	5.2%	\$7 /	5.2%	\$7 /	5.0%	\$7 /	5.0%	\$7 /	5.0%

FY 1995-96 (Current Rates)

Tuition	\$1,916	\$6,200	\$2,874	\$2,384	\$6,648	\$3,576
University Fee	554	1,362	554	554	1,362	554
University General Fee	632	632	632	632	632	632
Student Activity Fee	100	100	100	100	100	100
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	<u>\$3,487</u>	<u>\$8,579</u>	<u>\$4,445</u>	<u>\$3,955</u>	<u>\$9,027</u>	<u>\$5,147</u>
Housing Fee (Double)	\$2,530	\$2,530	\$2,530	\$2,530	\$2,530	\$2,530
Food Service	1,956	1,956	1,956	1,956	1,956	1,956
Residence Hall Social Fee	5	5	5	5	5	5
Total, Dormitory Student	<u>\$7,978</u>	<u>\$13,070</u>	<u>\$8,936</u>	<u>\$8,446</u>	<u>\$13,518</u>	<u>\$9,638</u>
Extension Fee (Per Credit Hour)	\$135	\$135	\$135	\$140	\$140	\$140
Registration Fee	12.50	12.50	12.50	12.50	12.50	12.50

EASTERN CONNECTICUT STATE UNIVERSITY

FEE PROPOSALS FOR FY 1996-97

	Fiscal Year	
	1995-96	1996-97
Application Fee (one time)	\$20	\$40
Bad Check Penalty (per occurrence)	20	20
Late Fee (per occurrence)	25	25
Transcript Fee (per occurrence)	3	3
Accident and Sickness Insurance		
Part-time Students	436	436
International Students on J-1 Visas	455	455
Housing Cancellation Fee (per semester)	-	134/268 *
Cooperative Education Fee (per semester)	100	100
Installment Payment Program	-	25
Study Abroad Program Fee (per semester)		
Undergraduate	-	150
Graduate	-	150

* Fee will be 10% of housing charge if cancellation is 3-4 weeks prior to start of the semester ;
20% of housing charge 1-2 weeks prior to start of the semester (example is based on double room)

SOUTHERN CONNECTICUT STATE UNIVERSITY

Full-Time Tuition, Extension Fee and Common Fee Schedule

FY 1996-97 Recommendations, FY 1995-96 Rates and Percentage Change FY 1995-96/FY 1996-97

Tuition 5%; Univ.Fee 3.6%; Gen.Fee 17.1%; Information Technology Fee \$120; Undergrad. Ext. Fee 8.6%; Housing 5.7%; Food 6%;Reg. Fee Incr. \$12.75

	UNDERGRADUATE			GRADUATE		
	IN STATE	OUT OF STATE	NE REGIONAL	IN STATE	OUT OF STATE	NE REGIONAL
FY 1996-97 (Recommended)						
Tuition	\$2,012	\$6,510	\$3,018	\$2,504	\$6,980	\$3,756
University Fee	574	1,410	574	574	1,410	574
University General Fee	670	670	670	670	670	670
Information Technology Fee *	120	120	120	120	120	120
Student Activity Fee	98	98	98	50	50	50
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	<u>\$3,759</u>	<u>\$9,093</u>	<u>\$4,765</u>	<u>\$4,203</u>	<u>\$9,515</u>	<u>\$5,455</u>
Housing (Double)	\$2,815	\$2,815	\$2,815	\$2,815	\$2,815	\$2,815
Food Service	2,491	2,491	2,491	2,491	2,491	2,491
Residence Hall Social Fee	50	50	50	50	50	50
Total, Dormitory Student	<u>\$9,115</u>	<u>\$14,449</u>	<u>\$10,121</u>	<u>\$9,559</u>	<u>\$14,871</u>	<u>\$10,811</u>
Extension Fee (Per Credit Hour)	\$151	\$151	\$151	\$165	\$165	\$165
Registration Fee	42	42	42	42	42	42

* Information Technology Fee \$60/semester, \$120 for the academic year.

\$/% Change - Commuting Student	\$334 / 9.7%	\$576 / 6.8%	\$382 / 8.7%	\$358 / 9.3%	\$598 / 6.7%	\$418 / 8.3%
\$/% Change - Dorm Student	\$629 / 7.4%	\$871 / 6.4%	\$677 / 7.2%	\$653 / 7.3%	\$893 / 6.4%	\$713 / 7.1%
\$/% Change - Ext. (Per Credit Hr.)	\$12 / 8.6%	\$12 / 8.6%	\$12 / 8.6%	\$16 / 10.7%	\$16 / 10.7%	\$16 / 10.7%

FY 1995-96 (Current Rates)

Tuition	\$1,916	\$6,200	\$2,874	\$2,384	\$6,648	\$3,576
University Fee	554	1,362	554	554	1,362	554
University General Fee	572	572	572	572	572	572
Student Activity Fee	98	98	98	50	50	50
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	<u>\$3,425</u>	<u>\$8,517</u>	<u>\$4,383</u>	<u>\$3,845</u>	<u>\$8,917</u>	<u>\$5,037</u>
Housing Fee (Double)	\$2,662	\$2,662	\$2,662	\$2,662	\$2,662	\$2,662
Food Service	2,349	2,349	2,349	2,349	2,349	2,349
Residence Hall Social Fee	50	50	50	50	50	50
Total, Dormitory Student	<u>\$8,486</u>	<u>\$13,578</u>	<u>\$9,444</u>	<u>\$8,906</u>	<u>\$13,978</u>	<u>\$10,098</u>
Extension Fee (Per Credit Hour)	\$139	\$139	\$139	\$149	\$149	\$149
Registration Fee	29.25	29.25	29.25	29.25	29.25	29.25

FinanceMacFilesFY97 Spend.Plan/Fee Req.

FY97 Fee Requests/Fee Schedule-SCSU (Fee Sch. REVISED)

5/20/96

SOUTHERN CONNECTICUT STATE UNIVERSITY

FEE PROPOSALS FOR FY 1996-97

	Fiscal Year	
	1995-96	1996-97
Application Fee (one time)	\$20	\$40
Bad Check Penalty (per occurrence)	20	20
Late Fee (per occurrence)	25	25
Transcript Fee (per occurrence)	3	3
Accident and Sickness Insurance		
Part-time Students	436	436
International Students on J-1 Visas	455	455
Housing Cancellation Fee (per semester)	-	141/282 *
Nautilus User Fee (per semester)		
On-campus residents	40	40
Off-campus residents	50	50
Installment Payment Program	50	60
Parking Plan Fee (per semester)		
Undergraduate	-	15
Graduate	-	15
Part-time students	-	7.5

* Fee will be 10% of housing charge if cancellation is 3-4 weeks prior to start of the semester ;
20% of housing charge 1-2 weeks prior to start of the semester (example is based on double room)

WESTERN CONNECTICUT STATE UNIVERSITY

Full-Time Tuition, Extension Fee and Common Fee Schedule

FY 1996-97 Recommendations, FY 1995-96 Rates and Percentage Change FY 1995-96/FY 1996-97

Tuition 5%; Univ.Fee 3.6%; Gen.Fee 17.4%; Information Tech. Fee \$120; Undergrad. Ext. Fee 7.3%; Housing 9.8%; Food 9.1%; Reg. Fee Incr. \$15

	UNDERGRADUATE			GRADUATE		
	IN STATE	OUT OF STATE	NE REGIONAL	IN STATE	OUT OF STATE	NE REGIONAL
FY 1996-97 (Recommended)						
Tuition	\$2,012	\$6,510	\$3,018	\$2,504	\$6,980	\$3,756
University Fee	574	1,410	574	574	1,410	574
University General Fee	702	702	702	702	702	702
Information Technology Fee*	120	120	120	120	120	120
Student Activity Fee	120	120	120	115	115	115
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	\$3,813	\$9,147	\$4,819	\$4,300	\$9,612	\$5,552
Housing (Double)	\$2,478	\$2,478	\$2,478	\$2,478	\$2,478	\$2,478
Food Service	1,998	1,998	1,998	1,998	1,998	1,998
Residence Hall Social Fee	20	20	20	20	20	20
Total, Dormitory Student	\$8,309	\$13,643	\$9,315	\$8,796	\$14,108	\$10,048
Extension Fee (Per Credit Hour)	\$147	\$147	\$147	\$170	\$170	\$170
Registration Fee	25	25	25	25	25	25

* Information Technology Fee \$60/semester, \$120 for the academic year.

\$/% Change - Commuting Student	\$360 / 10.4%	\$602 / 7.0%	\$408 / 9.2%	\$384 / 9.8%	\$624 / 6.9%	\$444 / 8.7%
\$/% Change - Dorm Student	\$748 / 9.9%	\$990 / 7.8%	\$796 / 9.3%	\$772 / 9.6%	\$1,012 / 7.7%	\$832 / 9.0%
\$/% Change - Ext. (Per Credit Hr.)	\$10 / 7.3%	\$10 / 7.3%	\$10 / 7.3%	\$20 / 13.3%	\$20 / 13.3%	\$20 / 13.3%

FY 1995-96 (Current Rates)

Tuition	\$1,916	\$6,200	\$2,874	\$2,384	\$6,648	\$3,576
University Fee	554	1,362	554	554	1,362	554
University General Fee	598	598	598	598	598	598
Student Activity Fee	100	100	100	95	95	95
Sickness Insurance	285	285	285	285	285	285
Total, Commuting Student	\$3,453	\$8,545	\$4,411	\$3,916	\$8,988	\$5,108
Housing Fee (Double)	\$2,256	\$2,256	\$2,256	\$2,256	\$2,256	\$2,256
Food Service	1,832	1,832	1,832	1,832	1,832	1,832
Residence Hall Social Fee	20	20	20	20	20	20
Total, Dormitory Student	\$7,561	\$12,653	\$8,519	\$8,024	\$13,096	\$9,216
Extension Fee (Per Credit Hour)	\$137	\$137	\$137	\$150	\$150	\$150
Registration Fee	10	10	10	10	10	10

FinanceMacFilesFY97 Spend.Plan/Fee Req.

FY97 Fee Requests/Fee Schedule-WCSU (Fee Sch.)

WESTERN CONNECTICUT STATE UNIVERSITY

FEE PROPOSALS FOR FY 1996-97

	Fiscal Year	
	1995-96	1996-97
Application Fee (one time)	\$20	\$40
Bad Check Penalty (per occurrence)	20	20
Late Fee (per occurrence)	25	25
Transcript Fee (per occurrence)	3	3
Accident and Sickness Insurance		
Part-time Students	436	436
International Students on J-1 Visas	455	455
Housing Cancellation Fee (per semester)	-	124/248 *
Applied Music Fee (max./sem.)		
Undergraduate (1/2 hr./1 hr. lesson)	150/300	150/300
Graduate (1/2 hr./1 hr. lesson)	150/300	150/300
Installment Payment Program	50	60

* Fee will be 10% of housing charge if cancellation is 3-4 weeks prior to start of the semester ;
 20% of housing charge 1-2 weeks prior to start of the semester (example is based on double room)

CONNECTICUT STATE UNIVERSITY SYSTEM

ADDENDUM TO BOARD RESOLUTION NO. 96-40

TUITION RATES FOR STUDENTS* CARRYING LESS THAN 75%

OF A FULL-TIME LOAD OF COURSES

EFFECTIVE JULY 1, 1996

Credit Hours	Resident		Nonresident	
	Undergraduate (\$1,006/semester)	Graduate (\$1,252/semester)	Undergraduate (\$3,255/semester)	Graduate (\$3,490/semester)
1	\$83.83	\$139.11	\$271.25	\$387.78
2	167.66	278.22	542.50	775.56
3	251.49	417.33	813.75	1,163.34
4	335.32	556.44	1,085.00	1,551.12
5	419.15	695.55	1,356.25	1,938.90
6	502.98	834.66	1,627.50	2,326.68
7	586.81	1,252.00	1,898.75	3,490.00
8	670.64	1,252.00	2,170.00	3,490.00
9	1,006.00	1,252.00	3,255.00	3,490.00
10	1,006.00		3,255.00	
11	1,006.00		3,255.00	
12	1,006.00		3,255.00	

* Rates apply to students defined as full-time by Board Policy 4.11.1

Finance MacFiles-FY97 Spend.Plan/Fee Req.

FY97 Fee Requests (Tuition-less than 75% FT Load)

ITEM

FY1996-97 Tuition and Fees Schedules for Connecticut State University Students Tier I & II

BACKGROUND

The Board of Trustees under its statutory authority - CGS 10a-99 - reviews and establishes fees annually for such purposes as the Board of Trustees deems necessary. Recommendations are developed through a process which involves discussions among university management, Board of Trustee staff and Trustees. Discussions generally focus upon issues relating to university programmatic and administrative needs and priorities; the cost to students; the economy; political considerations and other factors. Additionally, students are advised of the proposed tuition and fee recommendations and voice their concurrence or non-concurrence.

ANALYSIS

In December, 1995, the Board of Trustees established tuition and fee planning guidelines which took into consideration several events potentially affecting the fiscal viability of the System and their impact upon the quality of university programmatic offerings as well as various other aspects of campus life. The specific events involved an unplanned appropriation reduction of \$1.43 million in FY1995-96 and a projected appropriation reduction of \$1.44 million in FY1996-97. In addition, arbitrated salary award increases of 4.75% for FY1995-96 and awards ranging from 5%-6% for FY1996-97 were approved by the Legislature further exacerbating the fiscal circumstances our university Presidents are required to deal with.

The major concerns of the Presidents were expressed at a meeting of the Finance, Administration, and Development Committee on December 4, 1995, and are summarized for your information. The concerns centered around the inability of our universities to meet fully the Association of College and Research Library standards (ACRL) for library collections, support staff, and the inability to take full advantage of the many technological advances in the field because financial resources do not permit the universities to buy the necessary equipment. Another significant concern was that financial aid so essential to many of our students is inadequate and requires that students take on greater debt, work longer hours each week, and take longer to graduate. Our universities are providing additional financial aid, but there are limits. Additionally, as more of our students have become eligible for financial aid over the last several years, staff increases have been required to serve them.

Other areas affected by funding shortfalls include, (a) insufficient numbers of maintenance staff, (b) cost of intercollegiate athletic programs and failure to meet NCAA athletic support mandates, (c) meeting Title IX equity requirements with respect to women's athletic programs, (d) requirement to hire hazardous waste management personnel to insure compliance with EPA guidelines, police officers to meet campus safety needs, and additional financial aid personnel which has in turn impacted our ability to hire essential personnel in other critical areas, (e) reduction in new and replacement equipment purchases for educational programs and other areas of campus operations, (f) underfunding of information technology needs across the system, (g) increase in legislated tuition waivers without a concomitant funding offset as required by the waiver legislation, and finally, (h) failure of the General Assembly to provide sufficient funding to support new General Fund facilities going on line at our campuses.

From a strategic perspective, the FAD Committee and subsequently the full Board concurred in a number of actions recommended to be undertaken by the Board, Universities and the System Office to cope with our increasingly difficult fiscal circumstances. Some of the actions have been accomplished or are in process. These actions included making a case to OPM/General Assembly to (a) exempt CSU from a proposed FY1996-97 rescission, (accomplished, but because of lapse requirement in budget, substantially undercut by subsequent action) (b) fund appropriate levels of maintenance staff and equipment for new General Fund facilities going on line, and (c) fund tuition waivers which exceed the legislated 2 1/2% threshold.

Additionally, the Universities and the System Office should (a) begin to affect programmatic adjustments and reallocations of financial resources consistent with their strategic plans as opportunities present themselves, (b) develop initiatives to increase alumni, other giving, and grants. Further, the Universities should take measures to increase their enrollments. In addition, a case should be made to the General Assembly for a Fund for Technology to obtain private sector support to be matched with state dollars via a tax credit mechanism for state-of-the-art computer and other high technology hardware, software and training in this increasingly vital arena. It should be noted that we were successful in achieving \$4.0 million in equipment bond funds to begin the implementation of our System's technology plan.

Finally, the Board shall consider tuition and fee increases for FY1996-97 modestly above the rate of inflation in order to maintain the financial viability of our Universities in these difficult times. Improvements in the quality of our output must be paramount as we move forward.

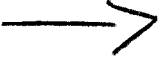
Tuition and Fee Planning Guidelines: At the December 15, 1995, the Board approved the Tuition and Fee Planning Guidelines shown below and provided the basis upon which the universities developed their tuition and fee requests:

- Tuition for undergraduate programs may be increased uniformly by 4 - 5%.
- Tuition for graduate programs may increase a minimum 4%. For certain programs, a differential tuition rate increase for certain graduate programs may be approved on a systemwide basis.
- Graduate Course Fees - May be tailored to meet competition and may be increased by 4% or more.
- Universities may request a differential course fee for non-resident, part-time students.
- University Fee - Debt service projections indicate a fee increase requirement of 3.5% for resident/non-resident charge.
- University General Fee - May be increased by 4 - 5% with the proviso that Southern and Western may present a plan to catch up with Central and Eastern over a three-year period on the basis of today's fee charge. The base upon which the fee increase is calculated excludes student accident insurance.
- Housing and Food Service Fees - Housing and food service fees may be increased in the aggregate up to a maximum 6% depending upon the market place and the need to recover overhead cost related to the particular activity. The base for calculating the fees excludes the telecommunication charge and the cable television charge for CCSU.

Information Technology Fee: At the February meeting of the FAD Committee during discussions around the tuition and fee planning guidelines, the universities raised the issue of an Information Technology fee that would assist them in providing a state-of-the-art education to our students. In April, the universities, at the request of the FAD Committee, presented comprehensive three-year programmatic and financial plans relative to their request to establish an Information Technology Fee. Projected revenues and expenditures are incorporated into the university spending plans. The fee would be established as a dedicated supplemental revenue stream to enhance student

learning through the expanded use of current computer hardware and software and the system's state-of-the-art telecommunication system.

The revenues will be used to implement a number of programs at the universities. At CCSU, revenues will be used to establish a replacement cycle for student computers used in various academic programs and departments, and in the university's microcomputer laboratory. At ECSU, revenues will facilitate the university's ability to equip classrooms with microcomputers, provide current equipment and software to administrative functions which support student services, and provide funds to establish an equipment replacement cycle. At SCSU, revenues will be used to provide Internet access for both commuting students and students residing on campus, provide funds to establish an equipment replacement cycle, and permit the hiring of academic computing support personnel for student service. At WCSU, revenues will be used to replace obsolete equipment and software, phase down and combine some existing laboratories in order to provide better service, and to expand services through the purchase of new equipment and software.

 **Other University Fees:** In addition to the Information Technology fee, the universities have requested an increase in the Application fee from \$20 to \$40. The revenues to be generated from this fee increase will be dedicated solely to the enhancement of admissions activities. Lastly, the universities are proposing the establishment of a Housing Cancellation fee relating to late notification to the university of the cancellation of a room reservation thereby causing the loss of planned revenue. Three to four weeks before the semester starts the fee will be 10% of the housing charge. One to two weeks before the semester begins the fee will be increased to 20% of the housing charge.

A general summary of the universities' fee requests is shown below:

Central: Requested fee increases fall within the Board guidelines and will provide sufficient revenues to meet budgeted expenditure. Central is proposing new program specific fees relating to their Study Abroad Program to cover administrative costs associated with the program, and a Graduate Continuing Enrollment/Re-entry fee to cover administrative costs relating to program record keeping. In addition, Central is proposing to increase their Applied Music fee to cover fully the program costs. Finally, Central is proposing an increase in the application fee from \$20 to \$40, an increase in their University General fee of \$36 or 5.1%, the establishment of a \$120 Information Technology fee, and the establishment of a housing cancellation fee. Central is projecting a modest increase of approximately 1.7% for its fall enrollment.

Eastern: Requested fee increases are within Board guidelines. Eastern is proposing new program specific fees relating to their Study Abroad Program to cover administrative costs associated with the program, and an Installment Payment Program fee to cover administrative costs associated with administration of a deferred tuition payment plan. Lastly, Eastern is proposing an increase in its application fee from \$20 to \$40, an increase in their University General fee of \$48 or 7.6%, the establishment of a \$120 Information Technology fee and the establishment of a Housing Cancellation fee. Eastern is projecting a significant increase in its fall enrollment of 2.3%.

Southern: Requested fee increases are within Board guidelines and will provide sufficient revenues to meet budgeted expenditures. Southern is proposing the establishment of a Parking Plan fee to cover the cost associated with a proposed long term leasing arrangement of a parking lot contiguous to the campus. This fee is currently under discussion at the university and will be implemented only with the concurrence of the student body. Lastly, Southern is proposing an increase in the application fee from \$20 to \$40, an increase in their University General fee of \$98 or 17.1%, the establishment of a \$120 Information Technology fee, and the establishment of a

housing cancellation fee. For FY1996-97, Southern is projecting a modest increase in its fall enrollment of 1.6%.

Western: Requested fee increases are within Board guidelines and will provide sufficient revenues to budgeted expenditures. Additionally, In addition, Western was permitted to raise their housing and food services fees, the least expensive in the system, over the Board guidelines. Western is proposing an increase of \$10 in their Installment Payment Program fee to cover administrative costs associated with administration of a deferred tuition payment plan. Lastly, Western is proposing an increase in its application fee from \$20 to \$40, an increase in their University General fee of \$104 or 17.4%, the establishment of a \$120 Information Technology fee and the establishment of a housing cancellation fee. Western is projecting a modest increase in its fall enrollment of 1.0%.

University Fee: We are recommending an increase of \$20 or 3.5% in the University fee for FY1996-97. Our analysis of future debt service requirements indicates a need to increase this fee. This is especially true at this juncture because of a recent statute change which authorizes CSU to finance its student auxiliary facilities through the Connecticut Health and Education Facilities Authority (CHEFA). We are able to move our student facilities through the construction process at a pace more consistent with the university master plans. It is imperative therefore to insure that funds to meet debt service needs are in place.

Student Accident and Sickness Insurance: Goodwin, Loomis and Britton, Inc., our insurance broker, has advised that student accident and sickness insurance rates will not be increased for FY1996-97. There is a pending item relative to accident insurance for part-time students, however, relative to part-time students who choose to participate in certain student government sponsored activities. We are currently collecting information from the universities pertaining to the projected number of part-time participants and the activities in which they are projected to participate. This information is required by the insurance carrier in order that they may provide an accident insurance rate for this population. We will advise you of the outcome of this process.

The student government representatives of the four universities and other campus student groups are generally supportive of the tuition and fee increase recommendations. They recognize that financial difficulties may be experienced by some students, but they believe that the tuition and fee increases are imperative to the qualitative and financial vitality of our universities in the future.

We believe the recommended tuition and fee increases are essential and will provide the necessary funding additions to meet arbitrated salary awards, inflationary increases, new programmatic initiatives, necessary equipment and furniture replacement needs, and meet in part a projected appropriation reduction. Approval of these tuition and fee recommendations will permit our universities to continue to offer excellent academic programs, effectively administered in a quality campus environment.

RECOMMENDATION

The proposed FY1996-97 Tuition and Fees be approved.



Connecticut State University System

SYSTEM

Developing a State of Minds



From: Rebecca Amberg on 05/22/2000 10:37 AM

To: blake@scsu.ctstateu.edu

cc:

Subject: Institutional Memory

What do you recall about the increase in the Application Fee from \$20 to \$40 for 1996-97? Specifically, was there any agreement that the increase would be returned to the university's Admissions Office? The question was asked by the Admissions Director at CCSU. I found some reference to this in the COP minutes but it was in the context of the discussion of a common application form. This was before Pam's arrival and there just isn't anyone left here that has an "institutional memory" in the Finance area.

Thanks for any help you can give me!



Jim Blake <Blake@scsu.ctstateu.edu> on 05/22/2000 01:44:16 PM

To: Rebecca Amberg/ChancOff/CSUSO@CSUSO

cc:

Subject: Undeliverable Mail

:

Sorry had a typo..

>
> I do remember the discussions that occurred around this increase - and the
> idea was that the fee would increase from \$20 to \$40 and that the
additional
> income generated by the \$20 increase would be used to supplement the
funding
> at each university's admission office - (for recruitment, etc).
>
> At Southern we actually allocate the revenue generated by the application
> fee as 50/50 - 50% goes into the CHEFA pot to fund self-liquidating bonds
> and 50% to the admission offices - Southern allocates the local 50% share
> between the Admissions Office and Graduate Office based on the amount of
> application revenue each generates.
>
> Hope that helps. There may be some mention or reference to in the FAD
> Committee minutes or the staff report that was used for that year's fee
> request - december 1995?? - Jim
>
>
> >Return-Path: <ambergr@sysoff.ctstateu.edu>
> >X-Lotus-FromDomain: CSUSO
> >From: "Rebecca Amberg" <ambergr@sysoff.ctstateu.edu>
> >To: blake@scsu.ctstateu.edu
> >Date: Mon, 22 May 2000 10:37:38 -0400
> >Subject: Institutional Memory
> >Content-Disposition: inline
>
> >What do you recall about the increase in the Application Fee from \$20 to
> \$40 for
> >1996-97? Specifically, was there any agreement that the increase would be
> >returned to the university's Admissions Office? The question was asked
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> >Admissions Director at CCSU. I found some reference to this in the COP
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form. This
> >was before Pam's arrival and there just isn't anyone left here that has an
> >"institutional memory" in the Finance area.
>
> >Thanks for any help you can give me!
>
>
>
>
> James Blake
> Vice President for Finance and Administration
> Southern Connecticut State University

COUNCIL OF PRESIDENTS

January 24, 1996
9:30 a.m.

PRESENT: Michael Adanti, Merle Harris*, Roy Merolli (for David Carter), James Roach

CSU STAFF: Bill Cibes, Judy Greiman, Becky Amberg
(Tom Porter, David Newton, Jim Blake)**

The minutes of the December 13, 1995 meeting were approved without change.

1. COMMON APPLICATION

President Cibes reminded everyone that the application fee does not remain at each campus but goes into the Operating Fund. He suggested that perhaps if a common application were initiated, the amount could be increased from \$20.00 to \$30.00 with the additional money returned to each Admissions Office.

The Presidents agreed that an increase in the application fee would be appropriate and that a common application should be created.

** (Dr. Porter joined the meeting.)

2. EXPAN COMPUTERIZED APPLICATION

Dr. Porter distributed background material which detailed the findings of the Admissions Directors and explained the components of the program and the benefits to CSU in moving toward a common application form.

Discussion followed regarding whether the form would be sent to each university or to a central location and how the fees would be collected. Dr. Porter emphasized that we would want the application to get to the specified admission office and this should be accomplished electronically. The money would probably be collected in one place.

There was concern about inducing competition among the four universities and the need to let the students know of the distinctiveness of each university so they can make choices.

Dr. Porter indicated that Jeff Thompson will need to meet with the vendor to discuss some of these issues.

The Presidents concluded that we should move forward on this project.

COUNCIL OF PRESIDENTS
MINUTES

June 19, 1996
9:30 a.m.

PRESENT: Michael Adanti, David Carter, Richard Judd, James Roach

CSU STAFF: Bill Cibes, Judy Greiman, Becky Amberg, Jeff Thompson*

There were no changes to the minutes of the May 8, 1996 meeting.

1. HIRING OF FACULTY FOR INTERNATIONAL PROGRAMS

President Carter requested an update on the status of this issue with AAUP. He would like to have clarification of the contract as soon as possible with regard to rate of pay and treatment of staff relative to the culture of the country. He feels he is unable to move forward in negotiations with Hong Kong and other countries until there is closure on this issue.

Chancellor Cibes reported that there has been no formal response from AAUP. In recent conversations with Larry Glenn, there was an indication that he understands the issues but would prefer to proceed on this matter in the context of negotiating the contract.

Discussion followed regarding the impact such a delay will cause in moving forward with proposals. Chancellor Cibes explained that some issues are currently covered by Board policy and indicated that he needs to understand how a program will operate before proceeding.

ACTION: President Carter will provide the Hong Kong proposal to Chancellor Cibes.

2. UPDATE ON COMPUTER ISSUES (Jeff Thompson)

Mr. Thompson distributed a packet of material for review and discussion.

Major issues discussed:

a. Electronic Application

Mr. Thompson reviewed the work of the group of admissions directors in developing the components of a common application form. He

explained that while yield rates may decrease, the number of admissions will remain the same and should eventually increase.

SUMMARY: The presidents favored common data elements but felt it important to retain the individual identity of the university on the form.

The additional funds from the increase in the application fee will be returned to the campus for use by the admissions offices.

The possibility of outsourcing data entry was reviewed. The presidents expressed a preference to continue to do the data entry locally. Chancellor Cibes cautioned that there were audit concerns if the information was not entered in a timely fashion.

SUMMARY: Get more information about outsourcing including cost, turnaround times and ability to personalize the process. Upon review of the details, consider phasing in outsourcing, perhaps using Southern as a pilot.

President Judd recommended that additional information be provided regarding the potential impact on the budget split-out.

ACTION: Obtain data from other systems who have used a common application form.

There was concern that the admissions directors were being put in a position to make decisions that should be made by the presidents. Ms. Greiman explained that the admissions directors had no intention of making such decisions and had instead asked that these issues be presented for COP discussion.

Implementation of a common application form is targeted for fall 1998 to provide ample time to market to high school guidance counselors and to mesh with the application cycle. Chancellor Cibes commented that agreement on the format will be necessary by December 1996 in order to meet this deadline. He recognized that each university may have need for information unique to that campus and provision will be made for this.

ACTION: The presidents requested that the common data elements be provided for review by their enrollment management people. Agree on format by December 1996.