



**Connecticut
State
University**

Central ▪ Eastern ▪ Southern ▪ Western

Office of the President

BR#92-6

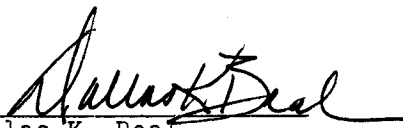
P.O. Box 2008, New Britain, Connecticut 06050
(203) 827-7700

RESOLUTION
concerning the
TEMPORARY RECLASSIFICATION OF POSITION
EXECUTIVE ASSISTANT TO THE PRESIDENT
to
ASSOCIATE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION
at
EASTERN CONNECTICUT STATE UNIVERSITY

January 10, 1992

RESOLVED, That the vacant position of Executive Assistant to the President at Eastern Connecticut State University be temporarily reclassified to Associate Vice President for Finance and Administration, effective January 10, 1992, for a period ending on or before August 20, 1992, in accordance with the proposal dated January 6, 1992, which is attached as an addendum to this resolution.

A Certified True Copy:


Dallas K. Beal
President



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Employer

CONNECTICUT STATE UNIVERSITY POSITION ACTION REQUEST FORM

SUBMITTED <u>1/6/92</u>
BY: CSU [] CCSU [] SCSU [] ECSU [x] WCSU []

POSITION ACTION:	ESTABLISH ()	RECLASSIFY (x)	OTHER ()	DATE EFFECTIVE <u>1/10/92</u>
NATURE OF THE POSITION: PERMANENT [] FULL-TIME [x] TEMPORARY [x] PART-TIME []				
POSITION TITLE:	<u>Executive Assistant to the President</u>	ASSOCIATE VICE PRESIDENT for Finance and Administration		
CURRENT	CLASS CODE	PROPOSED	CLASS CODE	
POSITION NUMBER <u>0885</u>	CURRENT SALARY \$ <u>Vacant</u>	PROPOSED SALARY \$ <u>78,500</u>	FUND <u>0000</u>	BARGAINING UNIT <u>Mgmt.</u> <u>Mgmt.</u>
				FROM TO

EXPLAIN THE NATURE OF THE PROPOSAL:

To temporarily reclassify the current Executive Assistant to the President position to Associate Vice President for Finance and Administration from January 10, 1992, to August 20, 1992, at which time the position will revert back to Executive Assistant.

JUSTIFICATION:

The purpose of this proposal is to provide additional executive level support in fiscal administration in the absence of the permanent incumbent of the Vice President for Finance and Administration position. During the above period, the Associate Vice President will be responsible for the fiscal operation of the University.

\$ 78,500
COST OR SAVINGS

Michael Beina
SIGNED (UNIVERSITY) 1/7/92
DATE

- ATTACH OLD AND NEW STAFFING CHART, ()
- JOB DESCRIPTION, AND ()
- SUOAF SIGN OFF FORM IF REQUIRED ()

SCCELLANEOUS COMMENTS: