



**Connecticut
State
University**

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Office of the President

BR#90-153

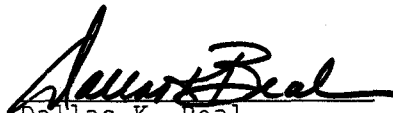
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RESOLUTION
concerning
FREEDOM OF INFORMATION REQUESTS

September 7, 1990

- WHEREAS, Members of the public request information from time to time pursuant to the Freedom of Information Statutes (FOI), and
- WHEREAS, The Board desires to fully discharge its responsibilities to the public in our democratic society, and
- WHEREAS, Considerable expense may be associated with duplication of voluminous reports or complying with repeated requests, and
- WHEREAS, The FOI statutes permit specific page charges for copies of documents requested pursuant to FOI requests, now therefore, be it
- RESOLVED, That when Connecticut State University has received three or more FOI requests from one individual during a six-month period or isolated requests for documents of more than 50 pages, it shall charge the requesting party for duplication expenses at the current statutory rate permitted by the Freedom of Information Statute.

A Certified True Copy:


Dallas K. Beal
President



An Equal
Opportunity
Employer

Sec. 1-12. Typewriting and printing. Legal force. All typewriting or printing executed or done on public records, and in any instrument, and for any other purpose, shall have the same legal force, meaning and effect as writing, and "writing" shall be held to include typewriting or printing; provided this section shall not be so construed as in any manner to affect or change the law regarding signatures.

(1949 Rev., S. 1641.)

See Sec. 3-98.

Conn. freedom of information act, Secs. 1-7-1-21k, cited. 206 C. 449, 452.

Sec. 1-13. Making of reproductions. Any original books, records, papers or documents may be delivered by any recording agency to any department of the state, or to any political subdivision of the state, for the purpose of having such reproductions made, and, upon such reproduction, such original books, records, papers or documents shall be returned promptly to such delivering agency. Whenever provision is made by statute for the return of any original books, records, papers or documents to any person, such return shall be delayed until after the delivery back to such recording agency of the reproduced image or images properly fixed. Any reproduced image or images may be released for fixation to any processor approved by the public records administrator.

(1949 Rev., S. 8885.)

Conn. freedom of information act, Secs. 1-7-1-21k, cited. 206 C. 449, 452.

Sec. 1-14. "Certified copy" defined. Evidence. When the term "certified copy" is used in any statute relating to any recording agency, such term shall be construed to include a certified photographic reproduction of the reproduced image or images of such books, records, papers or documents, in such ratio in size to the original object photographed as may be approved by the public records administrator. Any such photographic record or any such certified copy may be admitted in evidence with the same effect as the original thereof, and shall be prima facie evidence of the facts set forth therein.

(1949 Rev., S. 8886; February, 1965, P.A. 29.)

History: 1965 act allowed reproduction to vary in size from original.

Conn. freedom of information act, Secs. 1-7-1-21k, cited. 206 C. 449, 452.

Sec. 1-15. Application for copies of public records. Certified copies. Fees. Any person applying in writing shall receive, promptly upon request, a plain or certified copy of any public record. The fee for any copy provided in accordance with this section and sections 1-18a and 1-19, subsection (a) of section 1-19a, section 1-19b, and sections 1-21 to 1-21k, inclusive, shall not exceed fifty cents per page. If any copy provided in accordance with said sections requires a transcription, or if any person applies for a transcription of a public record, the fee for such transcription shall not exceed the cost thereof to the public agency. The fee for any copy provided in accordance with subsection (b) of section 1-19a shall not exceed three cents per name delivered or the cost thereof to the public agency, whichever is less. A public agency may require the prepayment of any fee required or permitted under this chapter if such fee is estimated to be ten dollars or more. The sales tax provided in chapter 219 shall not be imposed upon any transaction for which a fee is required or permissible under this section or section 1-21c. The public agency shall waive any fee provided for in this section when (1) the person requesting the records is an indigent individual, (2) the records located are determined by the public agency to be exempt from disclosure under subsection (b) of section 1-19, or (3) in its judgment, compliance with the applicant's request benefits the general welfare. Except as otherwise provided by law, the fee for any person who has the custody of any public records or files for certifying any copy of such records or files, or

certifying to a copy and certifying to a computing system.

(1949 Rev., S. 4, 5.)

History: 1959 provided upon written request, allowed age provisions re maximum

See Sec. 7-34a

Cited. 174 C. 77-609.) Id., 142, 204 C. 609, 611-442-450, 453, 454, 454; 209 C. 217, 219. Freedom of information act and case remanded information act Freedom of information act

Sec. 1-11. Political subdivision requirements for documents. Any political subdivision which requires the production of such records in all detail:

(1949 Rev.,

History: 1965

See Sec. 4-2 equipment.

Cited. 169

Sec. 1-12. Microphotographic reproduction of original records. Any original record of the original

(1949 Rev.

Cited. 169

Sec. 1-13. Documents so filed. Any document so filed in the case of public records shall be kept in the original record

(1949 Rev.

History: administrator

Cited. 16

certifying to any fact appearing therefrom, shall be for the first page of such certificate, or copy and certificate, one dollar; and for each additional page, fifty cents. For the purpose of computing such fee, such copy and certificate shall be deemed to be one continuous instrument.

(1949 Rev., S. 3625; 1959, P.A. 352, S. 1; P.A. 75-342, S. 5; P.A. 77-609, S. 3, 8; P.A. 89-251, S. 56, 203; P.A. 90-307, S. 4, 5.)

History: 1959 act doubled fees for certifying copies of records; P.A. 75-342 provided that copies of public records be provided upon written request, that fees for copies, printouts or transcriptions of public records not exceed their cost and that fees be waived in certain cases; P.A. 77-609 differentiated between fees charged for copies and fees charged for printouts or transcriptions, allowed agencies to require prepayment of fees and prohibited charging sales tax for fees estimated to be \$10.00 or more; P.A. 89-251 increased the maximum fee for copies from twenty-five cents per page to fifty cents per page; P.A. 90-307 deleted provisions re maximum fee for a "printout" and added sentence re maximum fees for copies provided under Sec. 1-19a(b).

See Sec. 7-34a(a) re town clerks' fees for provision of copies of records or documents filed in their offices.

Cited. 174 C. 308, 310. Cited. 181 C. 324, 325. Cited. 182 C. 138, 139. Cited. (Reference made to Public Acts 1977, No. 77-609.) Id., 142, 170, 171. Cited. 190 C. 235, 245. Cited. 192 C. 310, 311, 314, 315, 317. Freedom of information act cited. 204 C. 609, 611-613, 617, 619, 621, 623; 205 C. 767, 768, 770, 775, 778; 206 C. 449, 452; 207 C. 698, 701. Cited. 208 C. 442-450, 453, 454. Cited. 210 C. 590, 592. Cited. 212 C. 100-102, 105. Freedom of Information Act cited. 208 C. 442-450, 453, 454; 209 C. 204, 208, 210; 210 C. 590, 592; Id., 646, 648, 650; 212 C. 100-102, 105; 213 C. 126, 127, 129, 130; Id., 216, 217, 219. Freedom of information act (FOIA) cited. 214 C. 312, 313, 315, 316.

Freedom of information act cited. 4 CA 468, 469, 472, 479, 484; 14 CA 380, 382, 383; judgment of appellate court reversed and case remanded to that court for consideration of the merits of the commission's appeal, see 210 C. 646, 648, 649. Freedom of information act cited. 16 CA 49-53; 19 CA 352, 353, 355; Id., 539, 540, 544; 20 CA 671, 674, 675.

Freedom of information act cited. 41 CS 31, 37, 39-41, 48; Id., 267, 270.

Sec. 1-16. Photographic reproduction of documents. Any officer of the state or any political subdivision thereof, any judge of probate and any person, corporation or association required to keep records, papers or documents may cause any or all such records, papers or documents to be photographed, microphotographed or reproduced on film. Such photographic film shall conform to standards specified in section 1-8, and the device used to reproduce such records on such film shall be one which accurately reproduces the original thereof in all details.

(1949 Rev., S. 8887; 1963, P.A. 152, S. 1.)

History: 1963 act added judge of probate.

See Sec. 4a-69 re requirement that administrative services commissioner approve requests for microcopying services or equipment.

Cited. 169 C. 186, 192. Conn. freedom of information act, Secs. 1-7-1-21k, cited. 206 C. 449, 452.

Sec. 1-17. Reproductions to serve purposes of originals. Such photographs, microphotographs or photographic film shall for all purposes be considered the same as the original records, papers or documents. A transcript, exemplification or certified copy thereof shall for all purposes be deemed to be a transcript, exemplification or certified copy of the original.

(1949 Rev., S. 8888.)

Cited. 169 C. 186, 192. Conn. freedom of information act, Secs. 1-7-1-21k, cited. 206 C. 449, 452.

Sec. 1-18. Disposition of original documents. The original records, papers or documents so reproduced may be disposed of in such manner as may meet the approval of the head of the political subdivision in charge thereof, or the probate court administrator in the case of probate records, with the approval of the public records administrator. All other original records, papers or documents so reproduced may be disposed of at the option of the keeper thereof.

(1949 Rev., S. 8889; 1955, S. 3357d; 1963, P.A. 152, S. 2; P.A. 76-18; 76-126.)

History: 1963 act added provision relative to probate judge; P.A. 76-18 changed "judge of probate" to "probate court administrator"; P.A. 76-126 deleted provision for approval by the attorney general.

Cited. 168 C. 435. Cited. 169 C. 186, 192. Conn. freedom of information act, Secs. 1-7-1-21k, cited. 206 C. 449, 452.