



# THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7701

## RESOLUTION

concerning

### RECLASSIFICATION OF POSITION

ASSISTANT DIRECTOR, METEOROLOGICAL STUDIES & WEATHER CENTER/  
ADMINISTRATOR III

to

ASSOCIATE DIRECTOR, METEOROLOGICAL STUDIES & WEATHER CENTER/  
ADMINISTRATOR IV

at

WESTERN CONNECTICUT STATE UNIVERSITY

FEBRUARY 5, 1988

RESOLVED, That the position, Assistant Director, Meteorological Studies & Weather Center/Administrator III, at Western Connecticut State University be reclassified to Associate Director, Meteorological Studies & Weather Center/Administrator IV, effective February 5, 1988, in accordance with the attached proposal dated December 18, 1987.

A Certified True Copy:

Dallas K. Beal  
President



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted	BR# 88-34
Date	
By: CSU ( )	
CCSU ( )	SCSU ( )
ECSU ( )	WCSU (X)

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH ( ) RECLASSIFY (X) OTHER ( ) DATE EFFECTIVE 2/5/88 PERM (X) FT (X) TEMP ( ) PT ( )

POSITION Admin. III/Asst. Dir. Meteorological Admin. IV/Assoc. Director, Meteorological  
 TITLE: studies & Weather Center 7818 Studies and Weather Center 7919  
 CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: 2099 CURRENT SALARY \$25,000. PROPOSED SALARY 27,000. FUND Extension BARG UNIT AFSCME from to

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

We are requesting that Ann Fitzgerald, Assistant Director, Meteorological Studies and Weather Center, Admin. III, be reclassified to Associate Director, Meteorological Studies and Weather Center, Admin. IV. This reclassification is appropriate because of the increased activity in the Weather Center, and the additional responsibilities the incumbent has undertaken because of this activity. Responsibilities include developing, producing, and broadcasting forecasts, supervision of Weather Center employees, budget planning, and promotion and development of the educational mission of the Weather center. The scope of these duties and responsibilities, we feel, merit the classification of Admin. IV/Associate Director Meteorological Studies and Weather Center.

\$2,000.  
 Approx. Cost

*Increase to the minimum salary for the new rank*

*[Signature]*  
 Signed (University)

*12/18/88*  
 Date

RESOLUTION

BR# \_\_\_\_\_

RESOLVED, That the position Admin. III/Assistant Director, Meteorological Studies and Weather Center be reclassified to Admin. IV/Associate Director, Meteorological Studies and Weather Center at WCSU, effective February 5, 1988, in accordance with all provisions and expectations as set forth in this proposal.

*OK to PERC 1/15/88 DCB*

A Certified True Copy

Dallas K. Beal, President, CSU

Date

PERC Committee

Date

BOARD OF TRUSTEES

Date

Associate Director, Meteorological Studies and Weather Center/  
Administrator IV

SUPERVISOR:

SUPERVISION EXERCISED:

INCUMBENT NAME:

POSITION SUMMARY:

To assist in the preparation and dissemination of weather research and information.

POSITION RESPONSIBILITIES:

Assist in the promotion and development of the educational mission of the Weather Center.

Develop, produce, and broadcast weather forecasts and related data.

Assist in the supervision of Weather Center employees, including student interns.

Assist in scheduling of employees.

Consult with users of Weather Center data.

Provide weather forecasts.

Assist in financial duties of Weather Center including budget planning.

Perform other related duties and responsibilities which do not alter the basic level of the position.

EDUCATION AND EXPERIENCE:

SPECIAL NOTATION:

Two to three years of administrative experience, demonstrating supervisory skills, preparing the applicant to work effectively with the general public. Experience in broadcasting desirable. A Bachelor's degree is required preferably in a related field. These qualifications may be waived for individuals with appropriate alternate experience. Special Conditions: Must work varied hours on a flexible schedule.

SUOAF/AFSCME POSITION ACTION REQUEST  
FORM AND PROCEDURES

Position Title Administrator IV/Associate Director, Meteorological Studies and Weather Center

Campus Western

Date 12/17/87

**LEVEL 1, Day 0** Campus DPA creates and presents package to Chapter level SUOAF/AFSCME designee for review. Attachments shall include the following items where applicable: 1) a copy of this sheet, 2) new and former position descriptions, 3) salary, rank, and rationale for PERC and the Board, and 4) any additional information required.

INITIATING PRESIDENT OR DESIGNEE Andrea D'Agostino

DATE PRESENTED TO CAMPUS SUOAF REPRESENTATIVE 1/11/88

SUOAF/AFSCME CAMPUS REVIEW AND RECOMMENDATION BY Connie Kuroda

DATE OF SUOAF CAMPUS REVIEW 1/11/88

THE ABOVE-MENTIONED PACKAGE HAS BEEN FORWARDED TO THE LOCAL UNION BY THE CAMPUS DPA.

**LEVEL 2, Not to exceed 10 working days after receipt** Statewide SUOAF/AFSCME review occurs during this interval. Further negotiation may occur at this level prior to final Union approval. Upon such approval SUOAF shall return all materials to the initiating University DPA or his designee.

SUOAF/AFSCME LOCAL PRESIDENT OR DESIGNEE Betty Tipton

Date 1/12/87

DISPOSITION AT SUOAF LOCAL LEVEL:

approve proposed rank and salary

disapprove proposed rank and salary

Comments or Recommendations:

DATE RETURNED TO LOCAL DPA \_\_\_\_\_

**LEVEL 3, Not to exceed 10 working days after receipt** Local DPA brings paperwork to statewide DPA's meeting for review. If no further issues arise, the document is signed by and remains with the Vice President for Personnel. The Vice President for Personnel also provides a signed copy to the SUOAF/AFSCME Local President. If significant changes are required, documents are returned at Level 1. Minor changes may be effected by appropriate phone consultation.

DATE CONSIDERED BY DPA'S COUNCIL 1/13/88

DISPOSITION AT COUNCIL LEVEL:

approve submission to PERC

disapprove submission to PERC

Comments or Recommendations:

VICE PRESIDENT FOR PERSONNEL David C. Rehn

DATE 1/14/88

**LEVEL 4** Vice President for Personnel submits package to PERC at its next scheduled meeting. Upon PERC action it is the responsibility of the Campus DPA to inform the campus and Local SUOAF/AFSCME representative and appropriate management officials of PERC disposition.

DISPOSITION AT PERC LEVEL:

approved

disapproved

DATE \_\_\_\_\_

DATE OF BOARD APPROVAL \_\_\_\_\_

DATE OF BOARD DISAPPROVAL \_\_\_\_\_

OVER FOR APPLICABLE POSITION DESCRIPTION