

THE CONNECTICUT STATE UNIVERSITY

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RESOLUTION

concerning

MODIFICATION OF PERSONNEL POLICIES FOR MANAGEMENT AND CONFIDENTIAL PROFESSIONAL PERSONNEL UNDER THE JURISDICTION OF THE BOARD OF TRUSTEES FOR CONNECTICUT STATE UNIVERSITY

JANUARY 15, 1988

WHEREAS, There is need to modify the Personnel Policies for

Management and Confidential Professional Personnel under the

Jurisdiction of the Board of Trustees for Connecticut State

University (approved under BR#86-192) in order the for

establish procedures for collecting overpayments or other

unauthorized payments, now therefore, be it

RESOLVED, That subsection Article 7.5.1 be added to the Policies as follows:

When the University determines that an employee has been overpaid, the personnel office shall give reasonable notice to the employee of the fact and reasons therefore. Overpayments or other unauthorized payments may be involuntarily recovered by payroll deduction. Such biweekly recovery deduction(s) shall not exceed the amount of overpayment(s). The deductions shall begin promptly provided:

- (1) the individual employee has not agreed, in the opinion of the Dean of Personnel or equivalent, to an alternative reasonable repayment schedule,
- (2) there is no pending litigation related to the issue and
- (3) the recovery rate shall not exceed five (5) percent of the member's gross biweekly salary.

A Certified True Copy:

Dallas K. Bea

President

Central Connecticut State University • New Britain Eastern Connecticut State University • Willimantic

Southern Connecticut State University • New Haven Western Connecticut State University • Danbury