



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

ESTABLISHMENT OF POSITION

ASSISTANT TO DIRECTOR, INFORMATION SYSTEMS
ACADEMIC COMPUTER PROGRAMMER/ADMINISTRATOR II

at

WESTERN CONNECTICUT STATE UNIVERSITY

DECEMBER 5, 1986

RESOLVED, That the position, Assistant to Director, Information Systems, Academic Computer Programmer/Administrator II, be established at Western Connecticut State University, effective December 5, 1986, in accordance with all provisions and expectations as set forth in the proposal dated December 3, 1986, which is attached as an addendum to this resolution.

A Certified True Copy:

Dallas K. Beal

President

1950

STATE OF NEW YORK

IN SENATE
JANUARY 10, 1950

REPORT OF THE

COMMISSIONER OF EDUCATION

IN RESPONSE TO RESOLUTION PASSED BY THE SENATE
ON APRIL 15, 1949, CONCERNING THE
EDUCATION OF THE DEAF AND BLIND
AND THE EDUCATION OF THE CHILDREN
OF DEAF AND BLIND PARENTS
AND THE EDUCATION OF THE CHILDREN
OF DEAF AND BLIND PARENTS

ALBANY
1950

THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted 12/3/86

Date

By: CSU () BR#86-188

CCSU () SCSU ()

ECSU () WCSU (X)

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH (XX) RECLASSIFY () OTHER () DATE EFFECTIVE 12/5/86 PERM (X) FT (X) TEMP () PT ()

POSITION TITLE: Assistant to Director, Information Systems Academic Computer Programmer/Admin. 2--7917

CURRENT (Class Code) PROPOSED (Class Code)

POSITION NUMBER: 0964 CURRENT SALARY \$19,000. PROPOSED SALARY FUND General BARG UNIT 22 from to

STIPICATION: (Use Reverse Side If Additional Space Is Needed)

At the present time, a classified Computer Operator 1 position is assigned to the Academic Computer Center on the Westside Campus. Shortly, the hardware there will be transferred to the Midtown Campus Computer Center. Consequently, we no longer need a computer operator at the Westside Campus.

However, academic faculty need programming support, and this proposal is to cancel the classified Computer Operator 1 (\$18,489.) and establish an Administrator 2 (Academic Computer Programmer). Job description attached.

\$511. Approx. Cost

Signed (University)

Date

RESOLUTION

RESOLVED, concerning establishment of position Assistant to Director, Information Systems Academic Computer Programmer/Administrator 2 at Western Connecticut State University December 5, 1986.

That the position of Assistant to Director, Informations Systems, Academic Computer Programmer/Administrator 2 be established December 5, 1986 in accordance with all provisions and expectations as set forth in the proposal dated December 3, 1986 which is attached as an addendum to this resolution.

A Certified True Copy

Dallas K. Beal, President, CSU

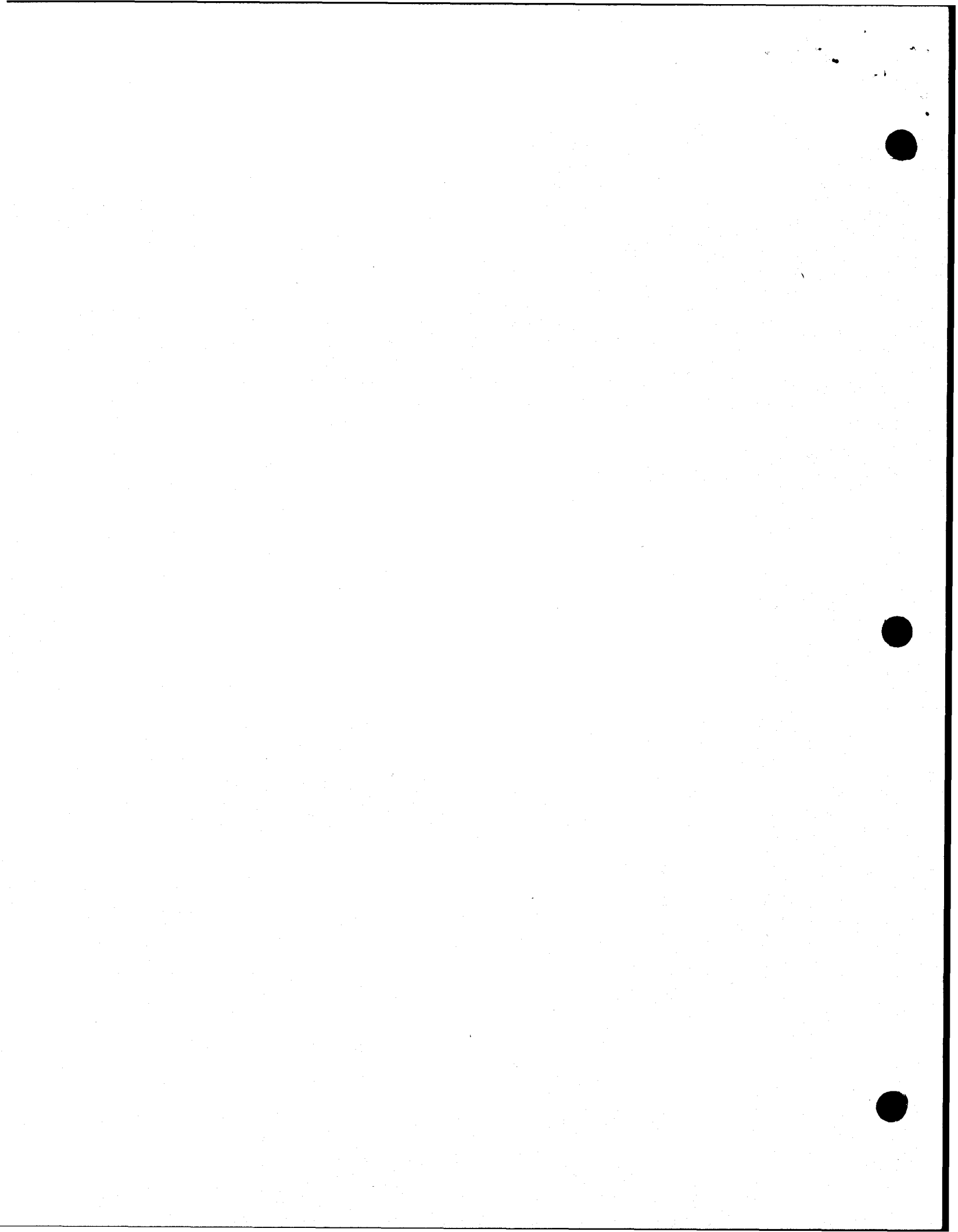
Date

BOARD OF TRUSTEES

Date

PERCommittee

Date



ASSISTANT TO DIRECTOR, INFORMATION SYSTEMS/ADMINISTRATOR II
ACADEMIC COMPUTER PROGRAMMER

BR/86-188

SUPERVISOR : Academic computer system manager/Associate Director

INCUMBER NAME :

Office
Personnel Office
W. C. S. U.

POSITION SUMMARY :

The assistant to the director, information systems reports to the academic system manager of the information systems. The incumbent is responsible for the academic computer programming applications, developing and maintaining user software for the operation of all computer systems using various computer languages.

POSITION RESPONSIBILITIES :

Report to the director of the information systems.

Supervised by the academic system manager.

Assist faculty members and students as required by the computer center.

Assist in evaluation and selection of computer software and hardware.

Provide technical assistance in the design analysis, programming and implementation of the academic systems.

Design and develop software programs for the computer center.

Document all work.

Train computer operators, lab assistants as required.

Provide technical assistance to the director and system manager as required.

Assist the system manager to manage the academic computer center as required.

Assist the system manager to supervise the operators and lab assistants as required.

When directed, perform duties of other computer center positions to provide for uninterrupted service to users.

Perform other duties and responsibilities related to those enumerated above which do not alter the basic responsibility of the position.

EDUCATION AND EXPERIENCE :

One to two years of professional experience in information systems applications or academic computing, demonstrating strong programming skills. Bachelor's degree in Computer Science, Information Systems or related field required. This qualification may be waived for individuals with appropriate alternate experience.

SUOAF/AFSCME POSITION ACTION REQUEST

FORM AND PROCEDURES

Position Title Assistant to Director, Information Systems, Academic Computer Programmer/Admin. 2-7917

Campus Western Ct. State University

Date November 6, 1986

LEVEL 1, Day 0 Campus DPA creates and presents package to Chapter level SUOAF/AFSCME designee for review. Attachments shall include the following items where applicable: 1) a copy of this sheet, 2) new and former position descriptions, 3) salary, rank, and rationale for PERC and the Board, and 4) any additional information required.

INITIATING PRESIDENT OR DESIGNEE John J. Jakabauski

DATE PRESENTED TO CAMPUS SUOAF REPRESENTATIVE November 6, 1986

SUOAF/AFSCME CAMPUS REVIEW AND RECOMMENDATION BY *Judith [Signature]*

DATE OF SUOAF CAMPUS REVIEW 11-20-86

THE ABOVE-MENTIONED PACKAGE HAS BEEN FORWARDED TO THE LOCAL UNION BY THE CAMPUS DPA.

LEVEL 2, Not to exceed 10 working days after receipt Statewide SUOAF/AFSCME review occurs during this interval. Further negotiation may occur at this level prior to final Union approval. Upon such approval SUOAF shall return all materials to the initiating University DPA or his designee.

SUOAF/AFSCME LOCAL PRESIDENT OR DESIGNEE *Bobby R. Tiplon* Date Nov. 20, 1986

DISPOSITION AT SUOAF LOCAL LEVEL:

approve proposed rank and salary

disapprove proposed rank and salary

Comments or Recommendations:

DATE RETURNED TO LOCAL DPA 11/20/86

LEVEL 3, Not to exceed 10 working days after receipt Local DPA brings paperwork to statewide DPA's meeting for review. If no further issues arise, the document is signed by and remains with the Vice President for Personnel. The Vice President for Personnel also provides a signed copy to the SUOAF/AFSCME Local President. If significant changes are required, documents are returned at Level 1. Minor changes may be effected by appropriate phone consultation.

DATE CONSIDERED BY DPA'S COUNCIL 11/20/86

DISPOSITION AT COUNCIL LEVEL:

approve submission to PERC

disapprove submission to PERC

Comments or Recommendations:

VICE PRESIDENT FOR PERSONNEL *David C. Newton*

DATE 11/26/86

LEVEL 4 Vice President for Personnel submits package to PERC at its next scheduled meeting. Upon PERC action it is the responsibility of the Campus DPA to inform the campus and Local SUOAF/AFSCME representative and appropriate management officials of PERC disposition.

DISPOSITION AT PERC LEVEL:

approved

disapproved

DATE _____

DATE OF BOARD APPROVAL _____

DATE OF BOARD DISAPPROVAL _____