



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

ESTABLISHMENT OF POSITION

DIRECTOR OF AFFIRMATIVE ACTION/ADMINISTRATOR V


at

CENTRAL CONNECTICUT STATE UNIVERSITY

JULY 25, 1986

RESOLVED, That the position, Director of Affirmative Action/
Administrator V, be established at Central
Connecticut State University, effective July 1,
1986, in accordance with all provisions and
expectations as set forth in the proposal dated
June 26, 1986, which is attached as an addendum to
this Resolution.

A Certified True Copy:



Dallas K. Beal
President



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

Submitted 6/26/86
Date
By: CSU ()
CCSU (X) SCSU ()
ECSU () WCSU ()

POSITION ACTION REQUEST

POSITION ACTION: ESTABLISH (X) RECLASSIFY () OTHER () DATE EFFECTIVE 7/1/86 PERM (X) FT (X) TEMP () PT ()
POSITION TITLE: CURRENT (Class Code) PROPOSED Director of Affirmative Action Adm. V 7921 (Class Code)
POSITION NUMBER: CURRENT SALARY PROPOSED SALARY \$31,000 FUND General BARG UNIT Adm. Fac. from to

RESOLUTION

BR# 86-110

RESOLVED,

That the position of Director of Affirmative Action Administrator V be established at Central Connecticut State University effective July 1, 1986, in accordance with the proposal dated June 26, 1986 attached as an addendum to this resolution.

A Certified True Copy

Dallas K. Beal, President, CSU

Date

PERCommittee Date

BOARD OF TRUSTEES

Date

JUSTIFICATION: (Use Reverse Side If Additional Space Is Needed)

With the termination of Central's cooperative arrangement with UCONN Health Center, there arises a need for Central to provide for a Director of Affirmative Action. It is proposed to fill this position initially by promoting the current Associate Director to Acting Director and using her position control number to cover.

(See attached job description)

\$3,070
Approx. Cost

Signed (University) [Signature]

6/26/86
Date

CENTRAL CONNECTICUT STATE UNIVERSITY

POSITION DESCRIPTION

Position Title: Director of Affirmative Action

Rank: Administrator V

Department: Affirmative Action Office

Supervisor's Title: President (In cooperation with Dean of
Personnel Administration)

POSITION SUMMARY:

The University officer in charge of assuring compliance with State and Federally mandated equal employment opportunity and affirmative action requirements for employees and students.

POSITION RESPONSIBILITIES:

Supervises preparation and implementation of non-discrimination plans as mandated under Federal and State Equal Employment Opportunity laws, Title IX, Section 504 and other programs as assigned by the President.

Counsels minorities, women and members of other protected groups.

Conducts investigations of alleged discrimination.

Provides Federal, State and University officials with necessary information concerning program requirements.

Assists in designing training programs appropriate to particular problems.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

QUALIFICATIONS:

Master's degree and two years of experience in Affirmative Action or related field required.

Study beyond the Master's degree and five or more years of progressively responsible professional experience in a University Affirmative Action office preferred.