



# THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

## RESOLUTION

concerning

ASSISTANT FOR BUSINESS AFFAIRS

March 7, 1986

WHEREAS, An affirmative action search has been completed to fill the position entitled, Assistant for Business Affairs in the Connecticut State University Executive Office, and


WHEREAS, The Committee making the search has recommended the appointment of Joseph E. Campbell, and

WHEREAS, The President of the Connecticut State University concurs in the recommendation of the Committee, therefore, be it

RESOLVED, That, effective March 14, 1986, Joseph E. Campbell be and hereby is appointed Assistant for Business Affairs in the Connecticut State University Executive Office at an annual salary of \$34,000, and be it

RESOLVED, That during his course of service as Assistant for Business Affairs he shall be entitled to all benefits as enumerated in the Board's "Personnel Policies for Management Personnel and Confidential Professional Personnel."

A Certified True Copy:

  
Dallas K. Beal  
President

JOSEPH E. CAMPBELL  
Rose-Hill Road  
Portland, Connecticut 06450  
(203) 342-1670

BUSINESS MANAGEMENT AND BUDGET ANALYSIS:  
ASSISTANT FOR BUSINESS AFFAIRS

PERSONAL: 36 years old; excellent health; 5'11" - 145 pounds;  
married, 3 children.

EDUCATION: BRYANT COLLEGE, Providence, Rhode Island, Bachelor  
of Science, Business Administration. (June, 1970).

President of Junior Class; Treasurer of Sophomore  
Class; Student Senate; newspaper writer; Beta Sigma  
Chi; Dean's List.

CENTRAL CONNECTICUT STATE UNIVERSITY, New Britain,  
Connecticut, Graduate School, Certification in  
Business Education-Accounting. (June, 1976).

EXPERIENCE: DEPARTMENT OF MENTAL HEALTH, OFFICE OF THE COMMISSIONER,  
Hartford, Connecticut, Accountant. Review/analyze budget  
Oct. 1985- requests of the Department's constituent units, review/  
Present analyze monthly expenditure reports and end of quarter/  
end of year expenditure projections of constituent unit;  
review/analyze ancillary accounting schedules submitted  
by constituent units, maintain effective working rela-  
tionship with personnel (in the Business Office of  
D.M.H., O.P.M., and O.F.A.); participate in on-site  
audits, recommend changes in fiscal management proce-  
dures as appropriate.

Nov. 1983- DEPARTMENT OF MENTAL HEALTH, BLUE HILLS HOSPITAL,  
Oct. 1985 Hartford, Connecticut, Accountant. All Accounting  
functions of the hospital; budget management, inventory,  
monthly appropriation ledgers, audits of various cash  
accounts, review payrolls, and interpret contracts as  
they relate to payroll, review accounts payable for  
proper procedure and accuracy, recommend financial poli-  
cies and controls, and various reports as requested by  
other State agencies.

Feb. 1977- COGINCHAUG REGIONAL HIGH SCHOOL, Durham, Connecticut,  
Nov. 1983 Business Teacher. Taught Accounting I and II, Business  
Math, Introduction to Data Processing, and Computer  
Application. While at Coginchaug, I developed the  
curriculum for both computer courses that I taught.  
Also, coached basketball, tennis, golf, and served as  
Advisor to the Future Business Leaders of America--  
attended National Conferences in Chicago (1981) and  
San Francisco (1983).

July 1973- PERMANENT SAVINGS AND LOAN ASSOCIATION, Meriden,  
Feb. 1977 Connecticut, Assistant Vice-President. All Accounting  
functions; budget management, State and Federal reports

RECEIVED

as needed, bank security officer, coordinator to Northeast Data Center (computer), supervisor of all branch offices, inventory for equipment and supplies, purchasing for equipment and supplies; developed a new checking account system.

Sept. 1970-  
Jan. 1973

BERLIN SAVINGS BANK, Berlin, Connecticut, Assistant Branch Manager. All branch functions, accounting for Savings Bank Life Insurance, supervise branch staff, interview and process loan applications.

INTERESTS:

Portland Jaycee's, Portland Girls' Softball League (coach), Director of Portland Minor League Baseball Program, Portland Little League (coach), and general interest in all sports.

REFERENCES:

References will be furnished on request.