



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

RECLASSIFICATION OF POSITION

of

Assistant to the Director of the Computer Center

(Junior Analyst/Programmer)/Administrator II

to

Assistant Director to Information Systems/Administrator III

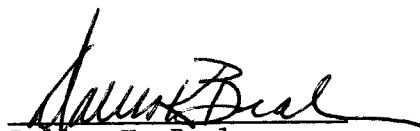
at

Western Connecticut State University

July 26, 1985

RESOLVED, That the position, Assistant to the Director of the Computer Center (Junior Analyst/Programmer)/Administrator II at Western Connecticut State University be reclassified to Assistant Director of Information Systems/Administrator III, effective July 26, 1985, in accordance with all provisions and expectations as set forth in the proposal dated July 9, 1985, which is attached as an addendum to this resolution.

A Certified True Copy:


Dallas K. Beal
President

Title: Asst. Director, Information Systems/Administrator III

Fund: _____

Position Type: Permanent XX Part-time _____

Effective Date: 7/26/85

Cost: \$3,500.

Campus: Western

Proposal: To increase the duties and responsibilities of Mr. Edward Sullivan, Assistant to the Director of Computer Center (Junior Analyst/Programmer) Administrator II and make him Assistant Director, Information Systems/Administrator III with appropriate compensation, as dictated by market place.

Summary:

This individual will be responsible for programming and analysis including designing, developing, and maintaining system and application software for computer systems using various programming languages.

Date: July 9, 1985

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Assistant Director, Information Systems/Administrator III

Supervisor : Director of Information Systems/Computer Center

Incumbent Name : Edward Sullivan

Position Summary :

The Assistant Director, Information Systems/Computer Center reports to the Director and assists in the direction of the University's Data Center Operations. Responsible for programming and analysis including designing, developing and maintaining system and application software for the computer systems using various programming languages.

Position Responsibilities :

Under direction of the Director of the Information Systems/Computer Center, the assistant director :

Develops online computer application programs and maintains systems on various computer systems(VAX, PDP, Micros).

Develops, implements and maintains all software programs written in various programming languages.

Provides technical assistant to the Director and various users.

Modifies and maintains current systems.

Assists in training of Junior programmers, operators and other staff members.

Assists the System Manager as required and documents all work.

When directed, performs duties of other computer center positions to provide for uninterrupted service to users.

Performs other duties and responsibilities related to those enumerated above which do not alter the basic responsibility of the position.

Education and Experience

Two to three years of professional experience in information systems applications, demonstrating knowledge of programming, appropriate equipment. A Bachelor's degree in Computer Science or related area is required; a Master's degree is preferred. These qualification may be waived for individuals with appropriate alternate experience.