



THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

LINDA C. MILLER

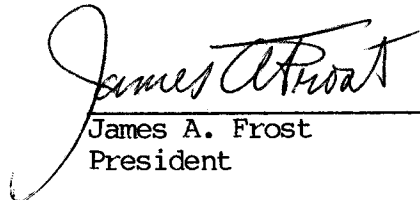
April 12, 1985

WHEREAS, Mrs. Linda C. Miller has been assigned additional responsibilities in her role as Assistant Director in Information Systems, Adm. III, and

WHEREAS, The Trustees find her compensation to be inadequate in relation to her new responsibilities, therefore, be it

RESOLVED, That effective April 12, 1985, Mrs. Linda Miller's annual salary shall be \$25,000.

Certified True Copy:



James A. Frost
President

CONNECTICUT STATE UNIVERSITY
New Britain, Connecticut

UNCLASSIFIED POSITION ALTERATION SUMMARY

POSITION Asst. Director in
 TITLE: Information Systems/Adm. III BARGAINING UNIT: AFSCME

POSITION
 TYPE: PERMANENT Full-time (X) TEMPORARY Full-time ()
 Part-time () Part-time ()

EFFECTIVE
 DATE April 12, 1985 FUND General COST \$3,000.00

PROPOSAL: That the salary of Linda C. Miller, Assistant Director in Information Systems, be increased by \$3,000.00 -- from \$22,000.00 to \$25,000.00.

JUSTIFICATION: To provide appropriate salary adjustment dictated by her job expansion which includes total responsibility for the University Personnel System, the DHE Information System, and the development of an on-line payroll system compatible with the State Comptroller's MSA payroll system. The assignment of these responsibilities to Ms. Miller will free the Director and other key staff members in the department to tend to the design and development of other programs requiring their expertise.

DATE: 4-3-85PREPARED BY: Made WittAPPROVED BY: Jane C. [Signature]



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POSITION DESCRIPTION

POSITION TITLE: Assistant Director in Information Systems/Administrator III

GENERAL DESCRIPTION OF POSITION: Under the supervision of the Director of Information Systems, who reviews work for conformance to policy, is responsible for the University Personnel System, Department of Higher Education Information System, development, implementation and maintenance of a payroll system compatible with the Connecticut State Comptroller's MSA payroll system; is project leader for the design, development, programming, testing, and documentation of administrative software used by the Connecticut University System; assists in the development of University-wide information systems; provides software maintenance; acts as function liaison between department, the Connecticut State University administration and the four campuses; performs other duties as may be related to but which do not alter the basic level of responsibility of this position.

SUPERVISION EXERCISED: Supervises Co-op Student(s) and/or student help as may be assigned.

QUALIFICATIONS: Bachelor's degree required, Master's degree preferred in computer science, mathematics, or a related area along with demonstrated ability in the design, development, programming in Cobol and Basic, documentation and implementation of software systems written for the DEC VAX 11/780 computer system, running the VMS operating system and three years of experience as a programmer/software specialist on such systems.

Typed: 4/3/85

Establishment of David T. Chase Free Enterprise Institute @ ECSU

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