

THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

RESOLUTION

concerning

MR. BRENDAN J. KENNEDY

February 3, 1984

BE IT RESOLVED, That effective at the end of business on February 9, 1984, Mr. Brendan J. Kennedy be placed on vacation and that, when his vacation time is consumed, he be placed on unpaid leave of absence for one year from the date his vacation time is exhausted.

A Certified True Copy:

James A. Frost

President



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February 3, 1984

Dr. James A. Frost President Board of Trustees for the Connecticut State University P. O. Box 2008 New Britain, CT 06050

Dear Jim:

Per our conversation on February 1 and your letter dated February 2 1984, I respectfully request that at the end of business on February 9, 1984 that I be placed on vacation leave, when my vacation time is consumed, I be placed on unpaid leave of absence for one-year from the date my vacation time is exhausted.

I would like to take this opportunity to express my sincere gratitude and appreciation for the kindness and assistance that you and the members of the Board of Trustees have shown toward me over the past five years.

If I can every be of assistance during my leave of absence, please feel free to contact me.

Sincerely,

Brendan J. Kennedy

Assistant to the President



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February 2, 1984

Mr. Brendan Kennedy Executive Assistant to the President The Connecticut State University P.O. Box 2008 New Britain, CT 06050

Dear Bren:

From our conversation on February 1, I gather that you wish to take an unpaid leave. I will ask the Board to approve such a leave to start when your vacation time runs out. Please tell me the day you went on the ARA payroll. Obviously that is the date on which your vacation must start.

With best regards.

Cordially,

James A. Frost President