

THE CONNECTICUT STATE UNIVERSITY

P.O. Box 2008 • New Britain, Connecticut 06050 • (203) 827-7700

AUTHORIZING RESOLUTION

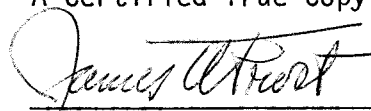
concerning

Reclassification
of
Athletic Equipment Manager/Administrator I
to
Athletic Equipment Manager/Administrator II
at
Eastern Connecticut State University

June 17, 1983

RESOLVED, That the position, Athletic Equipment Manager/
Administrator I, at Eastern Connecticut State Uni-
versity be reclassified to Athletic Equipment
Manager/Administrator II, effective June 17, 1983,
in accordance with all provisions and expectations
as set forth in the proposal dated May 24, 1983,
which is attached as an Addendum to this Resolution.

A Certified True Copy:



James A. Frost
Executive Director

EASTERN CONNECTICUT STATE UNIVERSITY
UNCLASSIFIED POSITION ALTERATION SUMMARY

TITLE: Athletic Equipment Manager (Administrator 2)

FUND: Auxiliary

POSITION TYPE: PERMANENT X TEMPORARY _____
FULL-TIME X (10 mo) PART-TIME _____

EFFECTIVE DATE: 6/17/83 BARGAINING UNIT SCOAF

COST: 0.00

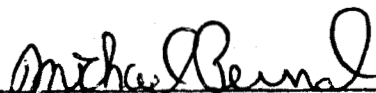
PROPOSAL: To upgrade the position of Athletic Equipment Manager from Administrator 1 to Administrator 2. No change in job description or pay

SUMMARY: The upgrading is in accordance with a discipline decision rendered 9/24/82 which indicated that the incumbent would be restored to his original (Administrator 2) rank if his 1982-83 annual evaluation was acceptable. The incumbent has received a "Good" rating.



Charles R. Webb, President

DATE: 5/24/83

BY: 

MP/emb

RECEIVED
MAY 31 1983
THE CONNECTICUT
STATE UNIVERSITY

POSITION DESCRIPTION

POSITION TITLE: ATHLETIC EQUIPMENT MANAGER

ADMINISTRATIVE RANK: ADMINISTRATOR 2

Under the supervision of the Director of Plant Planning and Maintenance the incumbent will maintain all athletic equipment through purchase, repair, and proper securing in the Sports Ctr.. He/she also is to supervise the maintenance of facilities and laundry services in the Sports Center and the following functions:

1. Assist in the ordering and standardizing of athletic equipment.
2. Performing minor repairs on athletic equipment.
3. Assist in the organization and administration of all home athletic events when required.
4. Coordinate the use of College Rental Vans for field trips, etc.
5. Supervise student and other workers responsible for the equipment, rooms, laundry facility, security and general maintenance.
6. Responsible for the issuing and inventory of all athletic equipment.
7. Supervise the use of lockerrooms and issuance of locks.
8. Supervise the use of the College Physical Conditioning Room.
9. Supervise student use of the downstairs area of the Sports Center.
10. Perform other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

R. Garne

