



# STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. BOX 2008

NEW BRITAIN, CONNECTICUT 06050

TEL. NEW BRITAIN: 203-~~XXX~~827-7700 ~~XXX~~ TEL. HARTFORD: 203-~~XXX~~XXX

## AUTHORIZING RESOLUTION

concerning

Conversion of Present Position  
Executive Assistant to the President

To

Executive Dean

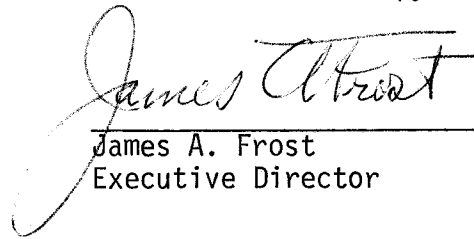
At

Eastern Connecticut State College

November 5, 1982

RESOLVED, That the position, Executive Assistant to the President, at Eastern Connecticut State College be converted to Executive Dean, effective October 15, 1982, in accordance with all provisions and expectations as set forth in the proposal dated October 13, 1982, which is attached as an addendum to this Resolution.

A Certified True Copy:

  
\_\_\_\_\_  
James A. Frost  
Executive Director

EASTERN CONNECTICUT STATE COLLEGE  
UNCLASSIFIED POSITION ALTERATION SUMMARY

TITLE: EXECUTIVE DEAN

FUND: GENERAL

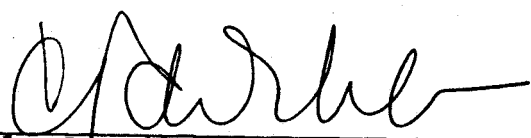
POSITION TYPE: PERMANENT XX TEMPORARY \_\_\_\_\_  
FULL-TIME XX PART-TIME \_\_\_\_\_

EFFECTIVE DATE: 11/5/82 BARGAINING UNIT NONE

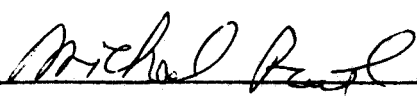
COST: \$3,500.00

PROPOSAL: To change the present Executive Assistant to the President position to Executive Dean

SUMMARY: See attached job description

  
\_\_\_\_\_  
Charles R. Webb, President

DATE: 10/13/82

BY:   
\_\_\_\_\_

MP/emb

**RECEIVED**  
OCT 14 1982  
BOARD OF TRUSTEES  
FOR THE STATE COLLEGES

EASTERN CONNECTICUT STATE COLLEGE

Executive Dean

Under the direction of the President, the Executive Dean provides that quality of investigative, analytical, and developmental assistance which will advance the interests of the College.

The Executive Dean is responsible for the direction of campus planning activities, including but not limited to academic master plan and planning for physical facilities.

The Executive Dean serves as the institutional research officer.

The Executive Dean serves as liaison for the President with all units of College operation.

The Executive Dean assists the President in activities relating to external groups, and performs additional tasks as assigned by the President.