



## STATE OF CONNECTICUT

BOARD OF TRUSTEES  
FOR THE STATE COLLEGESP. O. Box 2008                      NEW BRITAIN, CONNECTICUT 06050  
TEL. NEW BRITAIN: 203-229-1607                      TEL. HARTFORD: 203-566-7373

## AUTHORIZING RESOLUTION

concerning

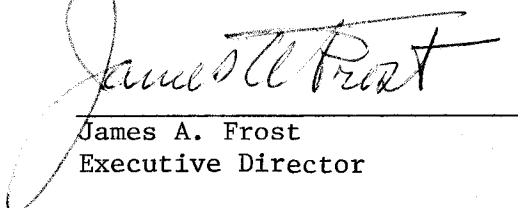
Establishment of a New Position  
at  
Eastern Connecticut State CollegeAthletic Equipment Manager/Administrator II

November 5, 1982

RESOLVED, That a position, Athletic Equipment Manager/Administrator II, be established at Eastern Connecticut State College, effective November 5, 1982, in accordance with all provisions and expectations as set forth in the proposal dated October 13, 1982, which is attached as an addendum to this Resolution, and be it further

RESOLVED, That upon the retirement of the incumbent on February 1, 1983, the existing position of Storekeeper II be abolished.

A Certified True Copy:



James A. Frost  
Executive Director

EASTERN CONNECTICUT STATE COLLEGE  
UNCLASSIFIED POSITION ALTERATION SUMMARY

TITLE: ATHLETIC EQUIPMENT MANAGER/ADMINISTRATOR 2

FUND: AUXILIARY

POSITION TYPE: PERMANENT 10 MONTH TEMPORARY \_\_\_\_\_

FULL-TIME XX PART-TIME \_\_\_\_\_

EFFECTIVE DATE: 11/5/82

BARGAINING UNIT SCOAF

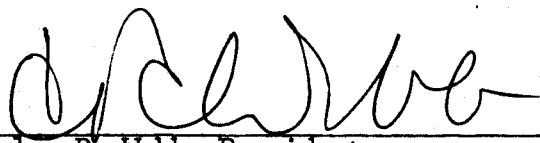
COST: \$2,000.00 savings

PROPOSAL: To change the present Storekeeper 2 position in the Student Center to the SCOAF Bargaining Unit for purposes of providing more complex services associated with the Athletic Facility.

This change will be accomplished in two steps.

1. Creation of the Athletic Equipment Manager position effective 11/5/82.
2. Abolishment of the present Storekeeper II position effective 2/1/83 upon the retirement of the present incumbent.

SUMMARY: The incumbent will be in charge of the downstairs area of the Sports Center including the Physical Conditioning Room, Equipment Room and lockers facilities.



Charles R. Webb, President

DATE: 10/31/82

BY: *[Signature]*

MP/emb

**RECEIVED**

OCT 14 1982

BOARD OF TRUSTEES  
FOR THE STATE COLLEGES

EASTERN CONNECTICUT STATE COLLEGE

POSITION DESCRIPTION

POSITION TITLE: ATHLETIC EQUIPMENT MANAGER

ADMINISTRATIVE RANK: ADMINISTRATOR 2

Under the supervision of the Director of Plant Planning and Maintenance the incumbent will maintain all athletic equipment through purchase, repair, and proper securing in the Sports Ctr.. He/she also is to supervise the maintenance of facilities and laundry services in the Sports Center and the following functions:

1. Assist in the ordering and standardizing of athletic equipment.
2. Performing minor repairs on athletic equipment.
3. Assist in the organization and administration of all home athletic events when requested.
4. Coordinate the use of College Rental Vans for field trips, etc.
5. Supervise student and other workers responsible for the equipment, rooms, laundry facility, security and general maintenance.
6. Responsible for the issuing and inventory of all athletic equipment.
7. Supervise the use of lockerrooms and issuance of locks.
8. Supervise the use of the College Physical Conditioning Room.
9. Supervise student use of the downstairs area of the Sports Center.
10. Perform other duties and responsibilities related to those enumerated above which do not alter the basic level of responsibility of the position.

Qualifications

Bachelor's Degree is required, three years administrative experience may be substituted for the Bachelor's Degree.

Michael Paul  
Signature for the College Date

Betty B. Tipton Oct 13, 1982  
Signature for AFSCME Date

\_\_\_\_\_  
Signature of Supervisor Date

\_\_\_\_\_  
Signature of Incumbent Date

MP/emb  
10/13/82