



# STATE OF CONNECTICUT

## BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. Box 2008                      New Britain, Connecticut 06050

TEL. NEW BRITAIN: 203-229-1607                      TEL. HARTFORD: 203-566-7373

### RESOLUTION

concerning

E. A. HIGGINS  
ASSOCIATE FOR BOARD AFFAIRS

September 10, 1982

- WHEREAS, Miss Elizabeth A. Higgins has served the Trustees diligently and well for a decade, and
- WHEREAS, During that ten-year period she has, at the request of the Board, assumed increasing responsibilities, and
- WHEREAS, Miss Higgins has requested a leave of absence for the purpose of pursuing a course of study which will result in a Master of Library Science degree, and
- WHEREAS, The knowledge and skills obtained in such study will be directly applicable to Miss Higgins' work as Associate for Board Affairs, a position which requires the classification and filing of documents, the indexing of policies, the use of microfilm for record keeping and the uses of computers for the storage of information for the retrieval of information and for word processing, therefore, be it
- RESOLVED, That Miss Elizabeth E. Higgins is granted a leave at half pay for the period from January 14 to December 15, 1983, inclusive, for the purpose of pursuing a course of study leading to the Master of Library Science degree.

A Certified True Copy:

James A. Frost  
Executive Director