



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. BOX 2008

NEW BRITAIN, CONNECTICUT 06050

TEL. NEW BRITAIN: 203-229-1607

TEL. HARTFORD: 203-566-7373

RESOLUTION

concerning

APPOINTMENT OF MISS ELIZABETH A. HIGGINS

September 4, 1981

WHEREAS, Changes in the personnel classification system have made obsolete the job title and salary provided Miss Elizabeth A. Higgins at Western Connecticut State College by virtue of Resolution #76-58, dated June 4, 1976, and

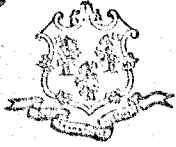
WHEREAS, The Trustees continue to wish to provide job security for Miss Higgins as provided in the said Resolution, therefore be it

RESOLVED, That Resolution #76-58, dated June 4, 1976, shall continue in effect; however, the title assigned to Miss Elizabeth A. Higgins at Western Connecticut State College is Special Assistant to the President and the salary for this position is \$27,000 on an annual basis.

A Certified True Copy:

A handwritten signature in cursive script that reads "James A. Frost".

James A. Frost
Executive Director



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RESOLUTION

concerning

APPOINTMENT OF MISS ELIZABETH A. HIGGINS

June 4, 1976

- WHEREAS, Mrs. Grace C. Hayber is retiring from the service of the Trustees, and
- WHEREAS, Miss Elizabeth A. Higgins has demonstrated her ability to assume the responsibilities carried by Mrs. Hayber, and
- WHEREAS, Miss Higgins now has tenure by virtue of her position in the State's civil service, and
- WHEREAS, The Trustees wish to retain the authority to dismiss any professional employee on their Executive Staff when they believe such action is in the best interests of the Connecticut State Colleges and yet wish to provide job security in the event the Board of Trustees for the Connecticut State Colleges should cease to exist or should be combined with any other boards, board, or commission, now therefore be it
- RESOLVED, That Miss Higgins is assigned to Western Connecticut State College as Assistant to the President, with the rank of State College Administrator I, State Salary Group 17, Step 1, effective July 1, 1976, and be
- RESOLVED, That, effective July 1, 1976, Miss Higgins is placed on leave as Administrative Assistant to the President at Western Connecticut State College to serve as a member of the Board's Executive Staff with the title of Executive Assistant, State Salary Group 17, and be it
- RESOLVED, That Miss Higgins shall continue on leave until one or more of the following conditions occur: (1) the Board of Trustees for the Connecticut State Colleges ceases to exist or is combined with one or more other boards or commissions, (2) the Board determines that it no longer requires her services, or (3) Miss Higgins decides to leave the Board's service, and be it further
- RESOLVED, That, should the Board of Trustees for the Connecticut State Colleges cease to exist or should the said Board be combined with other boards or commissions, Miss Higgins' leave shall immediately be cancelled, she shall immediately take up her position as Administrative Assistant to the President of Western Connecticut State College, and she shall from that time on hold a continuing appointment in her position as Administrative Assistant to the President of Western Connecticut State College.

A Certified True Copy:

Bernice C. Niejadlik
Bernice C. Niejadlik
Chairman