



STATE OF CONNECTICUT

BOARD OF TRUSTEES

FOR THE STATE COLLEGES

P. O. Box 2008 NEW BRITAIN, CONNECTICUT 06050

TEL. NEW BRITAIN: 203-~~291-6007~~ ~~TEL. HARTFORD: 203-566-7344~~

AUTHORIZING RESOLUTION

concerning

The Establishment of a New Position

at Eastern Connecticut State College

Title XX Program Developer, Administrator I

March 9, 1979

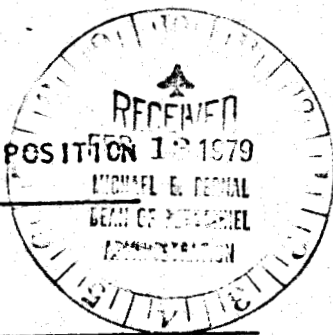
RESOLVED, That the position Title XX Program Developer/Social Services, Administrator I, be established at Eastern Connecticut State College effective March 9, 1979, in accordance with all provisions and expectations as set forth in the proposal dated March 9, 1979, which is attached to this Resolution as an addendum.

A Certified True Copy:

A handwritten signature in cursive script, reading "James A. Frost", written over a horizontal line.

James A. Frost
Executive Director

ALTERATION OF A CURRENT POSITION OR ESTABLISHMENT OF NEW POSITION
IN THE UNCLASSIFIED SERVICE



TO: Executive Officer for Faculty and Staff Affairs

FROM: Eastern Connecticut State College, Dr. Charles R. Webb
(President)

Concerning: X New Position, _____ Existing Position (Vacant/Filled)

1. Proposal: The proposed position will allow the Title XX program to respond to the training needs of the approximately 200 social service agencies with which it interfaces. This will entail increased community outreach, proposal development and program implementation and evaluation. As part of the assigned responsibilities, emphasis will be placed upon working with these agencies serving the mentally retarded.
2. Proposed Position:

Title/Rank Admin. 1 Title XX Program Developer

full-time				
<u>12 mos.</u> <i>Durational</i>		<u>Spec ID</u>	<u>AFCSYE</u>	<u>T</u> <u>P</u>
<u>10 or 12 mo.</u>	<u>Salary Level</u>	<u>Fund (Gen.,</u>	<u>Bargaining</u>	<u>Temp. or</u>
<u>Full-Part-Time</u>		<u>Ed. Ext., Aux.)</u>	<u>Unit</u>	<u>Permanent</u>

Position is subject to continued availability of program funds.

3. Summary of Function (attach required job description)

See Attached

4. Rationale for Altering or Establishing Position (Use additional sheets of necessary)
To develop programs and workshops in response to increased Title XX agency training requests. Present staff level is unable to provide adequate service to meet current needs.

5. Conditions of Employment if Changed or Different from Norm. (Use additional sheets if necessary.)

To establish a new bargaining unit position.

Michael Permal

2/14/79

For Central Office Use

Approved:

Consultation with Bargaining Unit Completed

1. For Submission to PERC _____
2. By Committee/Board _____

Comments:

(Date) (Signature)

Description of Professional Responsibilities:

The Title XX Program Developer will respond to the training needs of regional/local social agencies. As part of assigned responsibilities, emphasis will be placed upon working with those agencies serving the mentally retarded.

Job responsibilities will include:

- assessment of agency training needs;
- development and implementation of programs and courses designed to meet identified needs;
- preparation of funding proposals;
- recruitment of trainees;
- administration and evaluation of programs and courses;
- liaison with faculty, staff and community agencies.