



STATE OF CONNECTICUT  
BOARD OF TRUSTEES  
FOR THE STATE COLLEGES

P. O. BOX 2008 NEW BRITAIN, CONNECTICUT 06050  
TEL. NEW BRITAIN: 203-229-1607 TEL. HARTFORD: 203-566-7373

#75-29  
See 77-69  
See 78-47

RESOLUTION

Concerning

USE OF VENDING MACHINE INCOME

July 18, 1975

WHEREAS, The State Colleges should be guided by uniform policies and procedures in the use of and accounting for income derived from vending machines placed in various buildings on the four campuses; therefore, be it

RESOLVED, That the administrative staffs of the four colleges and the Central Office shall formulate policies and procedures for the use of vending machine income using the addendum to this resolution as a guideline.

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A Certified True Copy

A handwritten signature in cursive script, appearing to read "James A. Frost".

James A. Frost  
Executive Secretary

## Policy on Use of Vending Machine Income

1. Vending machine income received by each college will be used as follows:
  - 1.1. Income from vending machines located in Housing will be used for Housing purposes.
  - 1.2. Income from vending machines located in Student Centers will be used for Student Center purposes.
  - 1.3. Income from vending machines located in all other campus buildings will be used as follows:
    - 1.31. A sum up to \$2,000 per year will be deposited in an account to be controlled by the College President and will be used for essential college business directly involving the Office of the College President.
    - 1.32. Additional income from these vending machines up to \$2,000 per year will be distributed as scholarships or grants. The Financial Aids Office of each college will determine the recipients of these scholarships or grants. The maximum annual scholarship or grant will not exceed \$500.
    - 1.33. All remaining income will be divided equally between the account to be controlled by the College President and the Scholarships and Grants Account.
2. For the purpose of this policy vending machine income is derived, without limitation, from such devices as washing machines, clothes dryers, candy and gum machines, cigarette machines, soft drink machines, food dispensing machines, and skill game machines.
3. The College Presidents and the Central Office shall jointly establish uniform accounting procedures and controls to ensure that this policy is carried out. Monies shall be expended in a manner to be determined by the College President.
4. This policy shall apply to funds accrued on and after September 1, 1975.

July 22, 1975

TO: College Presidents: Dr. Ruth A. Haas, Western Connecticut State College  
Dr. F. Don Jones, Central Connecticut State College  
Dr. Charles R. Webb, Eastern Connecticut State College  
Dr. Hanson Van B. Jennings, Southern Connecticut State  
College

FROM: James A. Frost, Executive Secretary

CONCERNING: Resolution 75-29

Enclosed is Board Resolution 75-29 dated July 18, 1975. I suggest  
that this resolution be discussed at the next meeting of the  
Presidents' Council.

JAF:rv  
enc.

State Colleges  
Report on Vending Machine Income  
and  
Expenditure of this Income

*Xhibit removed*  
*Opal* 10  
*only*

Part One. Income:

	<u>Central</u>	<u>Eastern</u>	<u>Southern</u>	<u>Western</u>	<u>Total</u>
1973-74 Academic Year	\$5,911.78	\$ 8,523.09	\$6,969.79	\$3,479.50	\$24,884.16
Fall Semester 1974-75 Academic Year	<u>2,535.24</u>	<u>3,336.38</u>	<u>2,215.04</u>	<u>1,250.49</u>	<u>9,337.15</u>
Total	\$8,447.02	\$11,859.47	\$9,184.83	\$4,729.99	\$34,221.31

Part Two. Expenditures:

Central

Deposits to Dormitories because machines are located in Dormitories. Deposits to Student Senate because machines are in general student use buildings. Deposits to State of Connecticut for Administration Building.

Eastern

To serve student welfare and development at Eastern. The amount accumulated between July 1 and June 30 of the following year (fiscal year) each year is to be expended according to the following formula: 50% transferred to Student Welfare and Activities Account, 25% to be held in the Reserve Account and 25% to be spent for student welfare activities at the discretion of the Student Personnel Deans. Funds may be withdrawn from the Reserve Account by agreement of the Student Personnel Deans and the President of the College.

Southern

Vending machine income is under the control of the Student Affairs Committee (8 students, 6 faculty, and Dean of Student Affairs) which has customarily voted each year to grant the President of the College jurisdiction over the spending of these funds. The President uses these funds for various purposes for which funding is not otherwise available; faculty and staff travel to professional meetings, staff travel to Boston or Washington to conduct business in relation to obtaining Federal grants for the College, financing participation in community affairs programs, providing coffee for meetings on campus, financing luncheons and receptions, purchasing special equipment, and providing support for faculty research.

Western

Purchase and repair of equipment for dormitories. All income from dormitory residents.

Windham Street Apts.  
Apt. 431A  
Willimantic, Conn. 06226

5

Dr. Clow,

The Student Advisory Board is gathering data from the four state colleges on the use and distribution of vending machine monies. Rather than go to each of the colleges I would like to receive the information from the Board of Trustees. I need to know:

- (1) Total vending machine income at each of the state colleges for the previous semester and the 73-74 academic year.
- (2) The commission and profit each state college receives from the machines and how it is distributed.
- (3) Is the vending machine profit placed in an institutional welfare fund or is it distributed to students in some other manner.

Sincerely,

*Thomas N. Mariconda*  
Thomas N. Mariconda  
Chairperson  
Student Advisory Board

*Rec'd Com Mtg of 2/26  
asked Pres. Council  
to study & report:  
① How much taken  
in & Lawpment  
② Recs for Common  
Policy*

# Interdepartment Message

STO-201 REV. 3/73 STATE OF CONNECTICUT

SAVE TIME: *Handwritten messages are acceptable.*

*Use carbon if you really need a copy. If typewritten, ignore faint lines.*

<b>To</b>	NAME	TITLE	DATE
	AGENCY	ADDRESS	January 20, 1975
<b>From</b>	NAME C. A. Clow <i>C. A. Clow</i>	TITLE Executive Officer for Finance & Management	TELEPHONE
	AGENCY Board of Trustees for State Colleges	ADDRESS	

SUBJECT

The Student Advisory Board has requested data on the use and distribution of vending machine monies. Please complete and return the enclosed form to me by February 3, 1975.

Thank you for your cooperation.

Distribution of Vending Machine Income

<u>Product</u>	<u>Income 1973-74 Academic Year</u>	<u>Income Fall Semester 1974-75 Academic Year</u>	<u>Fund to which Deposited</u>	<u>Purpose*</u>
Soda, Candy, Food, etc.				
Cigarettes				

\* Explain in detail

\_\_\_\_\_ Connecticut State College

Completed by \_\_\_\_\_

Date \_\_\_\_\_

CO - 1/20/75

Microfilmed on July 21, 1975

*July 18 Resolutions not  
available at that time*



Dr's F. D. James, C. W. Webb,  
Ma V. Jambaga, R. M. Bersi

Presidents of Colleges

August 12, 1976

State Colleges

Dr. James A. Frost  
Board of Trustees for  
State Colleges

Executive Director

P. O. Box 2006, New Britain, Connecticut 06050

Traffic Committees

Please update the attached membership list and forward to the  
Central Office by 19 August 1976 for review by the Planning Committee  
prior to approval by Trustees at September meeting.

WCSC - please note comment on attachment. Thank you.

JAF/rs

Encl.