



Connecticut State University System

Developing a State of Minds

BR#04-56



RESOLUTION

concerning

ADOPTION OF THE STUDENT ADVISORY BOARD CONSTITUTION

October 7, 2004

WHEREAS, The Student Advisory Board (SAB) was created by the Board of Trustees to provide a student perspective on selected policy and operational issues before formal action is taken, and

WHEREAS, The Board of Trustees has found such liaison services, advice and consultation to be useful to its own deliberations, and

WHEREAS, The SAB has found it useful to operate on the basis of a codified constitution that outlines its activities, and

WHEREAS, The SAB embarked on a simplification of its codified constitution during academic 2003-2004 and adopted the revision, therefore be it

RESOLVED, That Board Resolutions 91-7, 92-134, and 96-2 are rescinded, and be it further

RESOLVED, That the Board of Trustees for the Connecticut State University System approves the constitution of the Student Advisory Board as adopted by the Student Advisory Board in April 2004, and as stated in the attachment hereto.

A Certified True Copy:

William J. Cibes, Jr.
Chancellor

STUDENT ADVISORY BOARD

The Trustees recognize the Student Advisory Board and accept the "Constitution of the Student Advisory Board of the Connecticut State University System Board of Trustees." In granting such recognition, the Trustees do so subject to the rules and regulations of the University, the Board of Trustees, and the laws of the State of Connecticut.

PREAMBLE

We, the Student Advisory Board, representing the students of the four universities that comprise the Connecticut State University System do hereby establish the Connecticut State University Student Advisory Board.

ARTICLE I: PURPOSES AND FUNCTIONS

The Student Advisory Board shall:

1. Serve as liaison to the Board of Trustees on behalf of the students of each of our four universities,
2. Advise and consult with the Board of Trustees on matters concerning students,
3. Present to the Board of Trustees matters concerning students which the Student Advisory Board deems fit, and
4. Report to our respective university constituents periodically.

ARTICLE II: MEMBERSHIP AND OFFICERS

SECTION 1. The Student Advisory Board shall consist of twelve members: three members from each of the four universities that comprise the Connecticut State University System: the Student Government President or his/her representative, and two student appointees of the Student Government President who need not be elected members of Student Government. Each university will be responsible for selecting alternate representatives to serve in the event regular members cannot attend a meeting. This membership will be recorded in minutes and confirmed at the initial meeting of the Student Advisory Board at its fall semester.

SECTION 2. The officers of said Student Advisory Board shall be appointed in the following manner:

The Chair, Secretary and Treasurer shall be appointed from the same university. The Chairman shall be the President of the Student Government of said university, or his/her designee. The Chairman, Secretary and Treasurer shall be appointed from the membership of the Student Advisory Board on an alternating basis from the four state universities that comprise the Connecticut State University System in alphabetical order (CCSU, ECSU, SCSU, and WCSU). In the absence of the Chair, the preceding university will assume the position of chair.

SECTION 3. The term of office and membership on the Student Advisory Board shall commence on the day of the first meeting during the fall semester. All appointments to the Student Advisory Board shall be made by this time. Delays will be allowed in appointing members and officers to the Student Advisory Board for extenuating circumstances. Appointment shall be made by October 1.

ARTICLE III: FUNDING

SECTION 1. The Student Advisory Board shall receive equal amounts of revenues from the Student Governments of the member universities.

SECTION 2. Such revenues shall be made payable to the Student Advisory Board Account on or before two weeks following the first meeting of the fall. The amount shall be determined by the Student Advisory Board, with advice from the appropriate administrative officer of the Connecticut State University System. In the event that a constituent Student Government does not have funds available prior to the agreed upon date, the payment shall be made at the earliest possible date.

SECTION 3. The fiscal year of the Student Advisory Board shall run from July 1 to June 30.

SECTION 4. The monies of the Student Advisory Board from each of the CSU campuses shall be deposited in a CSU System Office special account designated by the CSU Chancellor. The special account shall be accessed by the appropriate administrative officer authorized by the CSU Chancellor.

SECTION 5. A report of all expenditures shall be submitted to the members of the Student Advisory Board and the Presidents of the respective Student Governments by May 1 of each fiscal year by the Student Advisory Board Treasurer.

ARTICLE IV: OPERATIONAL PROCEDURES

SECTION 1. The members of the Student Advisory Board shall meet regularly with their university constituents to advise, consider, and discuss matters of concern.

SECTION 2. A quorum shall consist of a minimum of seven (7) members which includes representation from at least three (3) campuses. However, any business which will affect only one campus shall be tabled until that campus is present. Business may be discussed, but not acted upon in the absence of a quorum. This is true for all cases except removal proceedings which would require representation from all campuses.

SECTION 3. Student issues of concern shall be brought to the attention of the Board of Trustees upon a simple majority vote of the total voting membership of the Student Advisory Board.

SECTION 4. The Student Advisory Board shall consider only matters of relevance to the four state universities.

SECTION 5. The Student Advisory Board shall adhere to established protocol in communicating with the Board of Trustees or any of its committees.

ARTICLE V: REMOVAL

Members or officers of the Student Advisory Board may be removed for cause. Removal proceedings must be brought forth by at least two of the four university delegations. Three-fourths of the total membership shall be required to remove any member or officer. The university last in line of succession for the chairmanship of the Student Advisory Board shall preside during removal proceedings should the removal be of the Chairman; at all other times, the duly appointed Chairman shall preside.

ARTICLE VI: AMENDMENTS

Amendments to this Constitution may be moved only by a member of the Student Advisory Board and shall be incorporated into the Constitution upon: (1) the approval of two-thirds of the total membership of the Student Advisory Board; (2) a simple majority vote of each of the Student Governments represented on the Student Advisory Board; and (3) approval of the Board of Trustees.

ARTICLE VII: ENABLING CLAUSE

The Constitution shall be effective upon: (1) a two-thirds vote of the total membership of the Student Advisory Board; (2) a simple majority vote of the four Student Governments; and (3) approval by the Board of Trustees.

CENTRAL CONNECTICUT STATE UNIVERSITY
TRUSTEE SEARCH COMMITTEE
AGENDA

October 18, 2004
11:30 a.m.

1. Discussion of 11 candidates interviewed
2. Recommendation for finalists
3. UAC recommendation
4. Confirmation of interview dates – attendance
5. Questions for interviews
6. Release of names/distribution of resumes
7. Reference Checks – Who will conduct
8. November 15 – Final Joint Meeting

ITEM

Revision of Student Advisory Board Constitution

BACKGROUND

The Student Advisory Board (SAB) was created to provide a student perspective to the Chancellor and the Board of Trustees, especially prior to taking action on policy and operational proposals that will be taken up by the Board. Most illustrative of this, are decisions that relate to tuition and fees. Potential decisions in this regard always come before the SAB, who in turn express their sense of what the decisions will mean to students. While SAB recommendations are non-binding, such perspectives are shared with the Board and often the original proposal is altered in deference to these student perspectives.

The SAB is comprised of 12 student leaders, three each from CCSU, ECSU, SCSU, and WCSU. They include the respective student government presidents and/or their appointees. Leadership on the SAB is assumed on a rotational basis from year-to-year.

ANALYSIS

The internal operation of the SAB and its relationship with the Board of Trustees has been codified in a simple constitution. The SAB Constitution outlines the purposes and functions of the SAB, its membership and officers, funding for SAB activities, and operational procedures, including procedures for the potential removal of any of the its members and the process for amending the Constitution.

In keeping with the desire for clarity, the 2003-2004 SAB moved to revise its Constitution. The revision is clearer and devoid of unnecessary legalisms (e.g., "heretofore"). It also simplifies the procedure for communicating with the Board of Trustees while adhering to established protocol. The revisions were discussed and adopted unanimously by members of the SAB at its meeting in April, 2004.

CHANCELLOR'S RECOMMENDATION

Approve the SAB adoption of its revised constitution.