



Connecticut State University System

Developing a State of Minds

BR#01-53



RESOLUTION

concerning

THE ESTABLISHMENT OF A POLICY
ON
DESIGN GUIDELINES
AND UNIVERSITY DESIGN REVIEW COMMITTEES
FOR THE
CONNECTICUT STATE UNIVERSITY SYSTEM

July 6, 2001

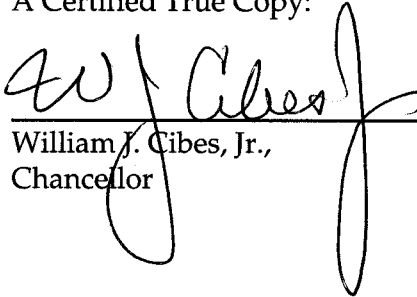
- WHEREAS, The Board of Trustees for the Connecticut State University System has requested the development of a policy to insure that capital projects having a significant visual effect on any campus are consistent with that university's Master Facilities Plan, and meet the highest qualitative design standards with particular emphases on the quality of public open space and landscape, architectural form and exterior appearance, the design of primary interior public spaces and the project's relationship and contribution to the larger campus context in which it is sited, therefore be it
- RESOLVED, That the President of each university shall appoint a broad-based Design Review Committee comprised of a minimum of five members representative of all university constituencies including the university architect, and report the membership to the Board of Trustees, and be it further
- RESOLVED, That membership of the Design Review Committee shall include persons who have demonstrated a strong commitment to the university based on such factors as length of service, and be it further
- RESOLVED, That the CSU Director of Planning and Technical Services shall serve in an ex-officio capacity, without vote, on each committee, and be it further
- RESOLVED, That each University shall, within six months, develop Design Guidelines to implement the Board's intent as stated above, and when completed shall submit them to the Board, and be it further
- RESOLVED, That each University may update their Design Guidelines from time to time to meet changing requirements, and shall submit all revisions to the Board, and be it further

RESOLVED, That beginning January 1, 2002, the President of each university shall ensure that the university's Design Guidelines will be followed in the design of each proposed capital project having a significant visual effect on the campus, and be it further

RESOLVED, That each Design Review Committee shall annually provide to the President a report in spreadsheet format summarizing the capital projects underway at each university, and detailing the degree to which the university's Design Guidelines are being followed, and be it further

RESOLVED, That each President shall forward said report, unedited, within sixty days of receipt, directly to the Board of Trustees along with any comments the President wishes to include.

A Certified True Copy:



William J. Cibes, Jr.,
Chancellor

(Policy Amended @ Bot Meeting)

STAFF REPORT

ACADEMIC AFFAIRS COMMITTEE

ITEM

The establishment of a policy on Design Guidelines and University Design Review Committees for the Connecticut State University System.

BACKGROUND

In 1999, during a presentation of Central's master plan to the Academic Affairs Committee of the Board of Trustees, concerns were raised regarding the lack of formalized design guidelines or a design review committee at each of the universities. After extensive discussion at the meeting, staff was directed to research the topic and report back to the committee regarding design review and approval processes at other universities.

A report to the joint committee of Academic Affairs and Finance and Administration was delivered in July 2000, regarding the findings. The report indicated that sufficient procedures and policies were in place to ensure that the universities were instituting thoughtful and appropriate changes to the physical campus such as unified signage programs, comprehensive exterior landscaping design and the installation of contextual elements to unite disparate facilities, such as pitched roofs. Nevertheless, the Board of Trustees requested that existing procedures, policies and standards be codified and incorporated into the master plan of each university. Staff was directed to develop a policy on design guidelines and implementation of design review committees at each campus to assure consistency of design into the future.

ANALYSIS

The purpose of the proposed policy is to ensure that capital projects having a significant visual effect on any campus are consistent with that university's Master Facilities Plan, and that they meet the highest qualitative design standards with particular emphases on the quality of public open space and landscape, architectural form and exterior appearance, the design of primary interior public spaces and the project's relationship and contribution to the larger campus context in which it is sited. In this regard, it is proposed that each university be charged with developing Design Guidelines.

The President of each university shall appoint a broad based Design Review Committee comprised of a minimum of five members representative of all the university's constituencies. Membership of the Design Review Committee shall include persons who have demonstrated a strong commitment to the university based on such factors as length of service. The committee shall also include the university's architect, and the CSU Director of Planning and Technical Services shall serve in an ex-officio capacity on the committee. Each university shall report back to the Board of Trustees on the membership of the Design Review Committee, and shall develop and submit to the Board its Design Guidelines within six months. Each university may update their Design Guidelines to meet changing requirements; all revisions shall be submitted to the Board.

The President of each university shall have responsibility for ensuring that the university's Design Guidelines will be followed in the design of each proposed capital project having a

significant visual effect on the campus. In addition, the Chancellor will present annually, a report to the Board in spreadsheet format summarizing the capital projects underway at each university, and detailing the degree to which the university's Design Guidelines are being followed.

At the request of Chairman Doyle, this action was reviewed by both the Academic Affairs and Finance and Administration Committees of the Board of Trustees.

CHANCELLOR'S RECOMMENDATION

Approve the establishment of a policy on Design Guidelines and University Design Review Committees for the Connecticut State University System.