

Connecticut State University System

Developing a State of Minds

BR#2000-76



RESOLUTION

establishing

AN ENERGY INSTITUTE

at

EASTERN CONNECTICUT STATE UNIVERSITY

July 14, 2000

WHEREAS, Concerns about energy conservation and energy efficiency have been and remain major concerns in the State of Connecticut and throughout the nation, and

WHEREAS, Eastern Connecticut State University has hosted two statewide conferences on energy, maintained an active energy conservation program, developed the first major geothermal project in Connecticut to serve as a demonstration site, and encouraged faculty research in energy and the environment, and

WHEREAS, The President of Eastern Connecticut State University has expressed the desire to establish an energy institute at the University, and

WHEREAS, Eastern Connecticut State University will use the Institute to promote improved awareness and understanding of energy issues, to provide information and assistance in applying for funding from extramural sources, to provide a forum for discussion among stakeholders, to offer non-credit programs on energy conservation education and the implementation of energy efficiency standards, and to collaborate in the development of an energy products testing program, and

WHEREAS, Further objectives of the program will be to assist municipalities, service organizations, and the private sector in matters relating to conservation, efficient use of energy and the environmental impact of energy use, to collect, assess, and disseminate technical information on energy products and services, energy conservation and the environmental impact of energy use, and to assist in the development of training programs for energy related occupations, and

WHEREAS, The objectives of the Institute are compatible with the mission of Eastern Connecticut State University and the Connecticut State University System and with the current strategic plan of ECSU, and

WHEREAS, An organized Energy Institute will facilitate the attainment of these objectives, therefore be it

RESOLVED, That the Board of Trustees for the Connecticut State University System authorizes the establishment of an Energy Institute as an organized unit at Eastern Connecticut State University with a director appointed by the President and an advisory board with membership approved by the President, and be it further

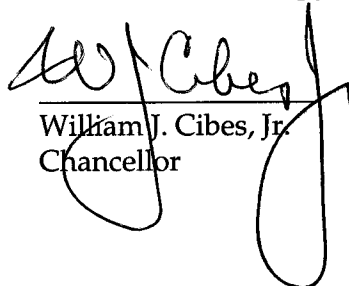
RESOLVED, That the Institute in carrying out its objectives may solicit and receive grants, contracts, donations, and endowments from variety of sources in accordance with University policy and procedure; and be it further

RESOLVED, That the Institute may receive payments for its services from organizations and from individual clients and may receive donations, grants and other funding provided that all such income is deposited in a University research account and expended exclusively for Institute activities, for University administrative support services rendered to the Institute and for research purposes in the University, and be it further

RESOLVED, That the President of Eastern Connecticut State University shall cause the Institute to be evaluated in terms of specific objectives by qualified persons and shall report the results of this evaluation to the Chancellor of the CSU System on September 1, 2005 who in turn shall share the evaluation with the Board of Trustees, and be it further

RESOLVED, That the Energy Institute shall go out of existence on December 31, 2005, unless action to the contrary is taken by the Board of Trustees for the Connecticut State University System.

A Certified True Copy:


William J. Cibes, Jr.
Chancellor

ITEM

Establishment of The Energy Institute at ECSU

BACKGROUND

In accordance with Board policy and precedent, the request by a university for the establishment of centers, institutes or special programs must be accompanied by programmatic and budgetary justifications with provision for a sunset date of five years unless the president of the university recommends it continuation.

ANALYSIS

The President of Eastern Connecticut State University has expressed the desire to establish an Energy Institute as an organized unit at Eastern Connecticut State University with a director appointed by the President and an advisory board with membership approved by the President. The University will use the Institute to promote improved awareness and understanding of energy issues, to provide information and assistance in applying for funding from extramural sources, to provide a forum for discussion among stakeholders, to offer non-credit programs on energy conservation education and the implementation of energy efficiency standards, and to collaborate in the development of an energy products testing program. The Institute also will assist municipalities, service organizations, and the private sector in matters relating to conservation, efficient use of energy and the environmental impact of energy use, to collect, assess, and disseminate technical information on energy products and usage, and to assist in the development of training programs for energy related occupations.

The objectives of the Institute are compatible with the mission of Eastern Connecticut State University and the Connecticut State University System and with the current strategic plan of ECSU. The Energy Institute and the Center for Sustainable Energy Studies are clearly distinct. The Center is affiliated with an academic department and its activities primarily are teaching and research oriented. The Institute is strictly an informational organization designed to provide technical assistance and promote public awareness of issues. As described above, the Energy Institute meets the criteria necessary establish it as a special entity in accordance with Board policy.

CHANCELLOR'S RECOMMENDATION

Approve the establishment of the Energy Institute with a sunset date of December 31, 2005, if the Center is not recommended for continuation.



Eastern Connecticut State University

83 Windham Street ■ Willimantic ■ Connecticut 06226 ■ 860-465-5222

Office of the President

RECEIVED

JUN 19 2000

June 19, 2000

Dr. William J. Cibes
Chancellor
Connecticut State University System Office
39 Woodland Street
Hartford, Connecticut 06105-2337

Dear Dr. Cibes:

Enclosed please a revised set of draft resolutions regarding the establishment of a sustainable energy studies center, an endowed chair in energy studies, and the establishment of an energy institute. The two proposals for the center and institute respectively are also enclosed to support the resolutions.

Thank you for your consideration of these proposals. If anything further is needed, please feel free to contact me at your convenience.

Sincerely,

David G. Carter
President



A campus of the Connecticut State University System ■ An equal opportunity institution

**A PROPOSAL FOR THE ESTABLISHMENT
OF AN
ENERGY INSTITUTE
AT
EASTERN CONNECTICUT STATE UNIVERSITY**

**EASTERN CONNECTICUT STATE UNIVERSITY
ENERGY INSTITUTE**

Article I

INTRODUCTION

Concerns about energy conservation and energy efficiency have been and remain major concerns in the State of Connecticut and throughout the nation. For its part, Eastern Connecticut State University has long recognized this fact and has been an active participant in joining with utility companies to promote the most positive use of energy. Among the major programs that have involved University participation and support have been the hosting of two statewide conferences on energy, the maintenance of an active energy conservation program, development of the first major geothermal project in Connecticut as a demonstration site, and the encouragement of faculty research on energy conservation and the environment.

The Energy Institute at Eastern Connecticut State University is designed to expand this interest by focusing on four broad-based goals:

1. Promote the innovative use of alternative energy sources.
2. Provide a commitment to applied research in energy and the environment.
3. Provide flexibility in implementing training and developing new programs.
4. Form collaborations with other organizations.

Article II

OBJECTIVES

1. Promote improved awareness and understanding of energy issues.
2. Provide information and assistance in applying for funding from extramural sources.
3. Provide a forum for discussion among stakeholders.
4. Offer non-credit programs on energy conservation education and the implementation of energy efficiency standards.
5. Collaborate in the development of an energy products testing program.
6. Assist municipalities, service organizations, and the private sector in matters relating to conservation, efficient use of energy, and the environmental impact of energy use.

7. Collect, assess, and disseminate technical information on energy products and services, energy conservation, and the environmental impact of energy use.
8. Assist in the development of training programs for energy related occupations.

Article III Operation

In carrying out its objectives, the Energy Institute may solicit and receive grants, contracts, donations and endowments from a variety of sources in accordance with university policies and procedures.

Article IV Administration

1. A director appointed by the President of the University shall direct the Institute.
2. The Institute shall also have an advisory board comprised of the following individuals representing different sectors of the University: The Director, The Chief Information Officer, the Director of Grants, the Vice President for Institutional Advancement or designee, two instructional faculty members appointed by the President serving three year terms, one administrative faculty members appointed by the President a three year term, and a student appointed by the Student Government President serving a two year term. At the discretion of the President, two advisory board members may be selected from agencies utilizing the resources of the Institute.
3. As appropriate, the Director of the Institute may invite persons from outside the university to participate in deliberations on a non-voting basis.

Article V Meetings, By-Laws, and Reports

1. The director will call meetings of the advisory board at least once each fiscal year.
2. The advisory board will conduct its business in accordance with by-laws to be developed and approved by the University President.
3. By-laws may be amended with the approval of two-thirds of the membership of the advisory board, contingent upon approval by the University President.
4. The director will provide to the President each July an annual report of the programs and services provided by the Institute during the previous year.
5. The President will submit a report to the Chancellor of the CSU System evaluating the performance of the Energy Institute to recommend for or against its continuance to the BOT on September 1, 2005.

ENERGY INSTITUTE PROPOSED BUDGET

January 1, 2001 -
June 30, 2002

Personnel		
Director (1/1/2001)	\$	35,000.00
Administrative Assistant (1/30/2002)	\$	15,500.00
Curriculum Designer/Planner (3/1/2002)	\$	16,700.00
Clerk (7/1/2002)		
Information Technology Specialist (1/1/2003)		
Planning Analyst (1/1/2003)		
Subtotal	\$	67,200.00
Personnel Fringe Benefits (42%)	\$	28,224.00
Supplies & Office Expenses	\$	20,000.00
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Subtotal	\$	115,424.00
Contractual Work	\$	25,000.00
Overhead Expenses	\$	20,000.00
Grand Total	\$	160,424.00

* Revenue will come from external funding sources

June 16, 2000